

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JANUARY 12, 2022**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, January 12, 2022 in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:35PM and Police Chief Cory Hicks led the pledge of allegiance. Council members present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere.

A motion was made by Mrs. Gordon and seconded by Mr. Riviere to approve the minutes of the regular meeting of December 8, 2021. The motion carried by unanimous consent of the members present.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to accept the recommendation made by PEC Engineers to award the Phase X Road Rehabilitation Project to the lowest bidder M-Trak, LLC in the amount of \$330,258.00. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays: None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve the final plat of the Kingfisher subdivision previously considered for approval of the preliminary plat. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; none. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve the hiring of Mr. Arthur Float as a Post Certified Officer at step and grade 112-A and Mr. David Griese as a police officer trainee at step and grade 110- A in the Police Department. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; none. Motion passed.

A motion was made by Mr. Brown and seconded by Mr. Riviere to approve the hiring of Mr. Darius West in the Water and Gas Department as a Utility Operator Trainee at step and grade 109-A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve the hiring of Mr. Ja’Kobe Thomas as a part-time laborer I in the Roads and Drainage Department at a rate of \$12.28 per hour. The salary for Mr. Thomas will be reimbursed through the Geaux Jobs program at no cost to the city. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to approve advertising for the position of Assistant Chief Financial Officer. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mrs. Lacy; Nays; Mr. Hubble, Mr. Riviere. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to award grade increases to those individuals recognized as employees of the year for 2021. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mrs. Lacy; Nays; Mr. Hubble, Mr. Riviere. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Hubble to provide a 3% across the board salary increase for all city employees after Mr. Brown withdrew his substitute motion for a 4% across the board salary increase. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays: None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to adopt a resolution of the West Baton Rouge Hazard Mitigation Plan as presented by the West Baton Rouge Parish department of Homeland Security. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve the cooperative endeavor agreement between the City of Port Allen and the West Baton Rouge Parish School Board to provide funding for Port Allen High School Baseball team up to \$480.24. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays; None. Motion passed.

Mayor Lee opened the floor for a public hearing for the purpose of adopting an amendment to the City of Port Allen 2021-2022 fiscal year budget in the Roads and Drainage Department to cover the cost for the purchase of a replacement of a vehicle damaged by fire. There was no response from the people present. The public hearing was closed.

A motion was made by Mr. Brown and seconded by Mr. Riviere to adopt an amendment to the City of Port Allen 2021-2022 fiscal year budget in the Roads and Drainage Department to cover the cost of the purchase of a replacement of a vehicle damage by fire. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to introduce an ordinance to facilitate the cooperative endeavor agreement for building permits and inspections with the West Baton Rouge Council. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mr. Riviere. Nays; Mr. Brown, Mrs. Lacy. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to engage an independent contractor to cover the duties of the Chief Financial Officer's duties on a temporary basis. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays; None. Motion passed

There were no condemnation proceedings.

A motion was made by Mr. Brown and seconded by Mrs. Riviere to accept the issuance of alcoholic beverage permits to the following businesses in globo:

- Port Allen Seafood, Class A Liquor
- Paul Mladenka DBA Cou-Yons Cajun BBQ, Class A Liquor
- SASCO, LLC, DBA Chevron Food Mart, Class B Liquor
- Bro's Food Mart, Class B Liquor

A roll Call vote was as follows; Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays; None. Motion passed

A motion was made by Mr. Riviere and seconded by Mr. Brown to accept the issuance of alcoholic beverage permit to the following business with exceptions:

- PHOEBE 1 INC, DBA Allen Food Mart, Class B Liquor

A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Nays; None. Motion passes.

Announcements:

- Monday, January 17, 2022 is a city holiday (MLK Day). City Hall will be closed
- February 21st is President's Day, but may possibly be observed on February 28th. A recommendation will be forthcoming.
- A motion was made by Mr. Brown and seconded by Mr. Riviere to adjourn the meeting.

Meeting was adjourned at 6:58PM.

a/Richard N. Lee, III, Mayor

a/ Rose A. Roche', Municipal Clerk