

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA**

**WEDNESDAY, JANUARY 12, 2022, 5:30 PM
CITY COUNCIL CHAMBERS
3RD FLOOR PORT ALLEN CITY HALL**

Each person must decide before entering the Chamber which agenda item they wish to comment on. If they are not seated in the Chamber when the agenda item is heard, they will be notified by an officer to enter the Council Chamber to address that agenda item.

AGENDA

PLEASE SILENCE ALL ELECTRONIC DEVICES

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.
4. APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 8, 2021.
5. PUBLIC COMMENTS. COMMENTS FROM THE PUBLIC ARE ALLOWED IN ACCORDANCE WITH LA R.S. 42:11, SECTION 2-34 AND SPECIFICALLY LIMITED TO AN AGENDA ITEM TO BE CONSIDERED DURING THE MEETING. THREE MINUTES PER PERSON AND FIFTEEN MINUTES PER TOPIC.
6. CONSIDER PEC RECOMMENDATION TO AWARD PHASE X ROAD REHABILITATION PROJECT TO LOW BIDDER, M-TRAK, LLC IN THE AMOUNT OF \$330,258.00
7. CONSIDER APPROVAL OF THE FINAL PLAT OF THE KINGFISHER SUBDIVISION PREVIOUSLY CONSIDERED FOR APPROVAL OF THE PRELIMINARY PLAT. (**LANCE JOSEPH**)
8. CONSIDER POLICE DEPARTMENT REQUEST TO HIRE TWO OFFICERS, NAMELY: ARTHUR FLOAT, JR - POST CERTIFIED OFFICER, STEP 112, GRADE A AND DAVID GRIESE – POLICE OFFICER TRAINEE – STEP 110, GRADE A. (**CHIEF HICKS**).
9. CONSIDER APPROVAL OF HIRING MR. DARIUS WEST IN THE WATER AND GAS DEPARTMENT AS A UTILITY OPERATOR TRAINEE AT STEP AND GRADE 109-A (**MAYOR LEE**)

10. CONSIDER APPROVAL OF HIRING MR. JA'KOBÉ THOMAS AS A PART TIME LABORER I IN THE ROADS AND DRAINAGE DEPARTMENT AT A RATE OF \$12.28 PER HOUR. THE SALARY FOR MR. THOMAS WILL BE REIMBURSED THROUGH THE GEAUX JOBS PROGRAM AT NO COST TO THE CITY. **(MAYOR LEE)**
11. CONSIDER AUTHORIZING MAYOR LEE TO ADVERTISE FOR THE POSITION OF ASSISTANT CHIEF FINANCIAL OFFICER **(MAYOR LEE)**
12. CONSIDER GRADE INCREASE FOR THOSE INDIVIDUALS RECOGNIZED AS EMPLOYEES OF THE YEAR FOR 2021, NAMELY:
TERECITA PATTAN – HR DIRECTOR/PAYROLL – STEP 117, GRADE C TO STEP 117, GRADE D • CAROLYN DELOCH – ADMIN COORDINATOR/SECRETARY – STEP 111, GRADE G TO STEP 111, GRADE H. • AARON LANDRY – WATER & GAS SUPERVISOR – STEP 114, GRADE U TO STEP 114, GRADE V. • JENNIFER AVANTS – POLICE ADMIN COORDINATOR – STEP 111, GRADE F TO STEP 111, GRADE G. • MICHAEL BUTLER – ROADS & DRAINAGE – STEP 108, GRADE C TO STEP 108, GRADE D. • THERESA PEARSON – DPW ADMIN COORDINATOR – STEP 111, GRADE D TO STEP 111, GRADE E. • FILMORE BRADFORD, JR. – WWT SUPERVISOR – STEP 114, GRADE K TO STEP 114, GRADE L. • DARYL LOUIS - FLEET MAINT. SUPERVISOR – STEP 112, GRADE D TO STEP 112, GRADE E. • ADRIAN DAIGLE – METER READER – STEP 107, GRADE C TO STEP 107, GRADE D. • KEREK TILLMAN – EMPLOYEE OF THE YEAR – STEP 109, GRADE F TO STEP 109, GRADE H. **(MAYOR LEE)**
13. CONSIDER MAYOR LEE'S REQUEST FOR A 2% ACROSS THE BOARD SALARY INCREASE FOR ALL CITY EMPLOYEES **(MAYOR LEE)**.
14. CONSIDER ADOPTION OF THE WBR HAZARD MITIGATION PLAN AS PRESENTED BY WEST BATON ROUGE PARISH HOMELAND SECURITY **(LANCE JOSEPH)**
15. CONSIDER APPROVING THE COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF PORT ALLEN AND WEST BATON ROUGE SCHOOL BOARD TO PROVIDE FUNDING FOR PORT ALLEN HIGH SCHOOL BASEBALL TEAM UP TO \$480.24. **(EVAN ALVAREZ)**
16. PUBLIC HEARING FOR THE PURPOSE OF ADOPTING AN AMENDMENT TO THE CITY OF PORT ALLEN 2021-2022 FISCAL YEAR BUDGET IN THE ROADS AND DRAINAGE DEPARTMENT TO COVER THE COST FOR THE PURCHASE OF A REPLACEMENT OF A VEHICLE DAMAGED BY FIRE.
17. CONSIDER ADOPTING AN AMENDMENT TO THE CITY OF PORT ALLEN 2021-2022 FISCAL YEAR BUDGET IN THE ROADS AND DRAINAGE DEPARTMENT TO COVER THE COST OF THE PURCHASE OF THE REPLACEMENT OF A VEHICLE DAMAGED BY FIRE.
18. INTRODUCE DRAFT ORDINANCES TO FACILITATE THE COOPERATIVE ENDEAVOR AGREEMENT FOR BUILDING PERMIT AND INSPECTIONS WITH THE WEST BATON ROUGE PARISH COUNCIL. **(LANCE JOSEPH)**

19. AUTHORIZE MAYOR LEE TO ENGAGE AN INDEPENDENT CONTRACTOR TO COVER CHIEF FINANCIAL OFFICER'S DUTIES ON A TEMPORARY BASIS (**MAYOR LEE**)

20. CONDEMNATION PROCEEDINGS (**ATTORNEY EVAN ALVAREZ**).

21. ALCOHOLIC AND BEVERAGE PERMITS (**LANCE JOSEPH**.)

- PHOEBE 1 INC. DBA ALLEN FOOD MART, CLASS B LIQUOR
- PORT ALLEN SEAFOOD, CLASS A LIQUOR
- PAUL MLADENKA DBA COUYON'S CAJUN BBQ, CLASS A LIQUOR
- SASCO, LLC DBA CHEVRON FOOD MART, CLASS B LIQUOR
- BRO'S FOOD MART, CLASS B LIQUOR

22. ANNOUNCEMENTS AND CORRESPONDENCE (**MAYOR LEE**.)

23. ADJOURNMENT.