

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JANUARY 13, 2021 AT 5:30 P.M.**

Please be advised that, due to the public health emergency caused by the COVID-19 virus, the following requirements will be enforced at the City Council Meeting: Anyone entering the building must wear a mask. Entry into the Council Chamber will be limited to 75 percent of maximum capacity with all occupants sitting in designated seats. Each person must decide before entering the Chamber which agenda item they wish to comment on. If they are not seated in the Chamber when the agenda item is heard, they will be notified by an officer to enter the Council Chamber to address that agenda item.

AGENDA

CALL TO ORDER. **(PLEASE SILENCE ALL CELL PHONES/ELECTRONIC DEVICES)**

1. PLEDGE OF ALLEGIANCE.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 9, 2020.
4. PUBLIC COMMENTS: COMMENTS FROM THE PUBLIC ARE ALLOWED IN ACCORDANCE WITH LA R.S. 42:11 AND CITY OF PORT ALLEN CODE OF ORDINANCES IN CHAPTER 2, ARTICLE II, SECTION 2-34 AND SPECIFICALLY LIMITED TO AN AGENDA ITEM TO BE CONSIDERED DURING THE MEETING, THREE MINUTES PER PERSON, AND FIFTEEN MINUTES PER TOPIC.
5. SELECTION OF MAYOR PRO TEMP FOR THE CITY OF PORT ALLEN BEGINNING IMMEDIATELY.
6. CONSIDER APPROVAL OF MAYOR LEE'S RECOMMENDATION TO NAME A NEW MUNICIPAL CLERK FOR THE CITY OF PORT ALLEN. **(MAYOR LEE)**
7. HEAR FROM CHIEF HICKS TO REPORT THE HIRING OF PATRICIA TANNER AS A SCHOOL CROSSING GUARD AND NOLAN DEHON AS A POLICE OFFICER AS PROVISIONAL HIRES WITH THE APPROVAL OF MAYOR LEE AND IN ACCORDANCE WITH LAW. **(PUBLIC SAFETY COMMITTEE)**
8. CONSIDER AUTHORIZING MAYOR LEE TO AWARD THE CONTRACT FOR THE PHASE IX ROAD REHABILITATION PROGRAM TO THE LOWEST RESPONSIBLE BIDDER, R.J. DAIGLE IN THE AMOUNT OF \$310,491.00 IN ACCORDANCE WITH THE RECOMMENDATION OF THE CITY'S ENGINEER, P.E.C. **(PUBLIC WORKS COMMITTEE)**
9. CONSIDER AUTHORIZING MAYOR LEE TO REQUEST FUNDING FROM THE LOCAL GOVERNMENT ASSISTANCE PROGRAM FOR FISCAL YEAR 2021-2022 AND TO SIGN ALL DOCUMENTATION ASSOCIATED WITH SECURING THIS GRANT FUNDING. **(PUBLIC WORKS COMMITTEE)**

10. CONSIDER AUTHORIZING MAYOR LEE TO REQUEST FUNDING FROM COMMUNITY WATER ENRICHMENT FUND FOR FISCAL YEAR 2021-2022 AND TO SIGN ALL DOCUMENTATION ASSOCIATED WITH SECURING THIS GRANT FUNDING. **(PUBLIC WORKS COMMITTEE)**
11. CONSIDER AUTHORIZING CHIEF HICKS TO ADVERTISE, INTERVIEW AND RECOMMEND HIRING TWO (2) NEW POLICE OFFICERS TO FILL VACANCIES IN THE PORT ALLEN POLICE DEPARTMENT. **(PERSONNEL COMMITTEE)**
12. CONSIDER AUTHORIZING THE CREATION OF A NEW POSITION WITHIN THE CITY OF PORT ALLEN ADMINISTRATION FOR AN ASSISTANT CHIEF FINANCIAL OFFICER WITH THE POSITION HAVING THE GRADE AND STEP OF GRADE 122, STEP A. **(MAYOR LEE)**
13. AUTHORIZE MAYOR LEE TO ADVERTISE, INTERVIEW AND RECOMMEND HIRING TO FILL A VACANCY FOR A LABORER I IN THE ROADS AND DRAINAGE DEPARTMENT. **(MAYOR LEE)**
14. CONSIDER INTRODUCING AN ORDINANCE TO AMEND THE CITY OF PORT ALLEN'S ALCOHOLIC LICENSING POLICY FOR BARS AFFECTED BY MANDATORY CLOSURE ORDERS DUE TO PUBLIC HEALTH CONCERNS. **(FINANCE COMMITTEE)**
15. CONSIDER INTRODUCING AN ORDINANCE TO AMEND THE FISCAL YEAR 2020-2021 BUDGETS OF THE CITY OF PORT ALLEN IN THE GENERAL FUND, WATER AND GAS FUND, AND THE SEWER FUND TO PROVIDE FOR A THREE (3%) PERCENT ACROSS THE BOARD RAISE FOR ALL FULL-TIME CITY EMPLOYEES BEGINNING WITH THE NEXT PAY PERIOD. **(MAYOR LEE)**
16. CONSIDER APPROVING MAYOR LEE'S RECOMMENDATION TO APPOINT GREG PAYNE TO THE PLANNING AND ZONING COMMISSION TO FULFILL THE TERM OF EULA LEJEUNE. **(MAYOR LEE)**
17. CONDEMNATION PROCEEDINGS. **(CITY ATTORNEY)**
 - "Consideration and action related to the proposed condemnation of the property located at 1261 Avenue A."
18. ALCOHOLIC BEVERAGE PERMITS. **(LANCE JOSEPH)**
19. ANNOUNCEMENTS AND CORRESPONDENCE. **(MAYOR LEE)**
20. **ADJOURN.**