

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, OCTOBER 14, 2020**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, October 14, 2020 in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:35 p.m. and asked Breanna Smith to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Hugh Riviere and Carey Williams

Absent: None

Mr. Hugh Riviere moved to approve the Minutes of the Regular Meeting of September 9, 2020. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee opened the public hearing to obtain views regarding the adoption of a Resolution setting millage rates for the tax year 2020 for all properties subject to taxation within the City of Port Allen. The Municipal Clerk explained that the Louisiana Legislative Auditor reduced the ad valorem millage rates for the City of Port Allen's General Alimony and the Police Department by a small amount because the overall property values in the City of Port Allen were increased after re-assessment by the West Baton Rouge Parish Assessor. The new millage rates were provided to the City Council and the audience. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

The Municipal Clerk read the proposed ad valorem millage rates for 2020 aloud. Mr. Brandon Brown moved to adopt a Resolution setting the millage rates for the tax year 2020 for all properties subject to taxation within the City of Port Allen in the following manner: General Alimony—7.180 mills and Police Department—5.020 mills. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSTAIN: None. ABSENT: None. The Resolution was adopted.

Mr. Hugh Riviere moved to introduce an ordinance to amend the City of Port Allen budget for fiscal year 2020-2021 in an amount to cover the cost of excavating and replacing the roadway on 8th Street at its intersection with Court Street. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee announced the Hazardous Materials Collection Day on October 31, 2020 from 8 a.m. until 12 p.m. at Alexander Park, 250 Elaine Street, Brusly, LA. No further action was requested of nor taken by the City Council.

Mayor Lee and the Chief Administrative Officer explained the West Baton Rouge Parish Council's proposal to consolidate services for building inspections and permits in one location with a fee sharing ratio of 75% for the parish and 25% for the city. No further action was requested of nor taken by the City Council.

Mr. Brandon Brown moved to table a Resolution authorizing Mayor Lee to use the General Fund Account for Recreation Expenses to purchase baseball and softball uniforms for the Pelican Foundation teams. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried and the Agenda Item was tabled.

After receiving information from the contractor requesting a re-subdivision of his property and hearing from members of the audience and at the request of the property owner, Mr. Brandon Brown moved to table Agenda Item Number 11 for adoption of the Port Allen Planning and Zoning Commission's recommendation to approve the re-subdivision of Lot 1 in West Palm Estates Subdivision. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried and the Agenda item was tabled.

Mr. Hugh Riviere moved to authorize Mayor Lee to sign all documentation necessary to advertise for bids for Phase IX of the City of Port Allen's Road Enhancement Program in accordance with the approved schedule of streets to be included. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to introduce an ordinance to amend the City of Port Allen's General Fund Budget for fiscal year 2020-2021 to cover the cost of ammunition, bulletproof vests, and cameras for crime scene investigation in an amount not to exceed \$10,000. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to introduce an ordinance to amend the City of Port Allen's General Fund and Water and Gas Fund Budgets for fiscal year 2020-2021 to cover the cost and installation of a new computer server for City Hall operations. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any objection. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to introduce an ordinance to amend the City of Port Allen's Code of Ordinances to reference to making adjustments in the cost of sewer connections to city services. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to obtain views regarding the adoption of an ordinance to amend the City of Port Allen's General Fund, Water and Gas Fund, and Sewer Fund Budgets for fiscal year 2020-2021 to authorize the purchase of capital equipment to be used by the Roads and Drainage Department, Water and Gas Departments, and the Sewer Department in the amount of \$8,100.00, namely, GPS collection equipment for underground utility infrastructure. Mayor Lee

asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

Mr. Brandon Brown moved to adopt Ordinance No. 10 of 2020. The Municipal Clerk read the title of the ordinance. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. Ordinance No. 10 of 2020 was adopted.

City Attorney Alvarez stated that there were no condemnations pending at this time.

The Chief Administrative Officer stated that there were no alcoholic beverage permits pending at this time.

Mayor Lee announced that the Port Allen High School Jag Program was having a 5K Walk/Run event on Saturday, October 24, 2020 at Port Allen High School beginning at 8:30 a.m. The entry fee is \$10.00 per person.

There being no further business to come before the City Council, Mr. Brandon Brown moved to adjourn. Mr. Carey Williams seconded the motion. The motion carried without objection and the meeting adjourned at 7:05 p.m.

s/Richard N. Lee, III
Richard N. Lee, III, Mayor

s/Audrey A. McCain
Audrey A. McCain, City Clerk