

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, DECEMBER 9, 2020 AT 5:30 P.M.**

Please be advised that, due to the public health emergency caused by the COVID-19 virus, the following requirements will be enforced at the City Council Meeting: Anyone entering the building must wear a mask. Entry into the Council Chamber will be limited to 75 percent of maximum capacity with all occupants sitting in designated seats. Each person must decide before entering the Chamber which agenda item they wish to comment on. If they are not seated in the Chamber when the agenda item is heard, they will be notified by an officer to enter the Council Chamber to address that agenda item.

AGENDA

CALL TO ORDER. **(PLEASE SILENCE ALL CELL PHONES/ELECTRONIC DEVICES)**

1. PLEDGE OF ALLEGIANCE.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 11, 2020.
4. PUBLIC COMMENTS: COMMENTS FROM THE PUBLIC ARE ALLOWED IN ACCORDANCE WITH LA R.S. 42:11 AND CITY OF PORT ALLEN CODE OF ORDINANCES IN CHAPTER 2, ARTICLE II, SECTION 2-34 AND SPECIFICALLY LIMITED TO AN AGENDA ITEM TO BE CONSIDERED DURING THE MEETING, THREE MINUTES PER PERSON, AND FIFTEEN MINUTES PER TOPIC.
5. HEAR FROM KEN ALFORD TO REVIEW THE FISCAL YEAR 2019-2020 FINANCIAL AUDIT REPORT REGARDING THE FINANCIAL CONDITION OF THE CITY OF PORT ALLEN PREPARED BY PROVOST, SALTER, HARPER & ALFORD. **(MAYOR LEE)**
6. CONSIDER APPROVAL OF MAYOR LEE'S REQUEST TO PROVIDE SOME YEAR-END MERIT INCREASES IN THE AMOUNT OF TWO (2%) PERCENT TO THE NEWLY HIRED WHO COMPLETED THEIR 6-MONTH PROBATIONARY PERIOD AND TO THOSE EMPLOYEES RECEIVING A RECOGNITION AWARD FOR 2020. **(MAYOR LEE)**
7. CONSIDER APPROVAL OF MAYOR LEE'S REQUEST TO PROVIDE A ONE-STEP INCREASE IN THE AMOUNT OF TWO (2%) PERCENT TO KEREK TILLMAN (WATER AND GAS) AND TRISTON DOGAN (WWTP) FOR ASSIGNED ADDITIONAL TASKS OF IDENTIFYING AND MARKING ALL UTILITY SERVICE ITEM LOCATIONS THROUGHOUT THE CITY WITH THE TRIMBLE G.P.S. DEVICES. **(MAYOR LEE)**
8. CONSIDER APPROVAL OF MAYOR LEE'S REQUEST TO HIRE A TEMPORARY PART-TIME EMPLOYEE TO FILL A TEMPORARY VACANT OFFICE CLERK POSITION DUE TO A UTILITY CLERK TAKING FAMILY MEDICAL LEAVE BETWEEN DECEMBER 15, 2020 THROUGH JANUARY 28, 2021. **(MAYOR LEE)**

9. CONDEMNATION PROCEEDINGS. (CITY ATTORNEY)

- *CONSIDERATION AND ACTION RELATED TO THE PROPOSED CONDEMNATION OF THE PROPERTY LOCATED AT 364 GEORGIA AVENUE, PORT ALLEN, LA.*

10. ALCOHOLIC BEVERAGE PERMITS. (LANCE JOSEPH)

- Court Street Café-Class A
- Hubbens-Class B
- Easy Mile-Class B
- Port Allen Seafood, LLC-Class B
- Circle K Stores-Class B
- Walgreens #15366-Class B
- Jack's Place-Class A

11. ANNOUNCEMENTS AND CORRESPONDENCE. (MAYOR LEE)

12. ADJOURN.