

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, FEBRUARY 12, 2020**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, February 12, 2020, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Chief Esdron Brown to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Brandon Brown, Hugh Riviere and Carey Williams

Absent: Garry Hubble

Mr. Hugh Riviere moved to approve the Minutes of the Regular Meeting of January 8, 2020 and the Special Meeting of February 5, 2020. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mr. Brandon Brown moved to introduce an ordinance to adjust water rates for customers of the City of Port Allen in accordance with the administration's proposal which was read aloud by the Clerk. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: None. ABSENT: Hubble. The motion carried. Mr. Hugh Riviere moved to introduce an ordinance to adjust the sewer rates for customers of the City of Port Allen in accordance with the administration's proposal which was read aloud by the Clerk. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: None. ABSENT: Hubble. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to purchase uniforms and equipment for the Port Allen Pelicans baseball league from the expense line item in the Community Development Department for recreational expenses in the amount of \$3,509.69. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: None. ABSENT: Hubble. The motion carried.

Mr. Carey Williams moved to authorize Mayor Lee to move forward in taking the necessary protocol to look into the purchase of the Saia building located at 344 Court Street and the adjacent property which will be necessary for additional parking. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: None. ABSENT: Hubble. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to advertise, interview, and make a recommendation to fill the position of Chief Administrative Officer due to an impending vacancy. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: None. ABSENT: Hubble. The motion carried.

Mayor Lee recognized City Inspector Lance Guidry to provide information on the condition of the property located at 1261 Avenue A. The owner of the property was recognized and stated that he does not have the financial ability to clean up the property. Mayor Lee explained to him that as the property owner, he had an obligation to keep his property in good condition. If he is unable to do so, the City will be taking steps to clean up the property and put a lien on the property for the cost the city incurred. He stated that he understood, but he was not in a position to do anything else. No further action was taken.

City Attorney Alvarez stated that there were no condemnation proceedings pending at this time.

Adrian Genre stated that there were no alcoholic beverage permits pending at this time.

Mayor Lee announced that a Town Hall meeting will be held in the Council Chamber at 375 Court Street on February 19, 2020 beginning at 6:00 p.m. concerning the future developments of the park. Mayor Lee announced that the Good Friends of the Oaks Mardi Gras Parade is scheduled for 1 p.m. on February 23, 2020. Mrs. Roche' stated that a meeting is scheduled for 6:00 p.m. on February 27, 2020 at City Hall to plan the Destination Downtown function.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mrs. Ray Helen Lawrence seconded the motion. The motion carried without objection and the meeting adjourned at 6:01 p.m.

s/ Richard N. Lee, III  
Richard N. Lee, III, Mayor

s/ Audrey A. McCain  
Audrey A. McCain, City Clerk