

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JANUARY 8, 2020**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, January 8, 2020, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:35 p.m. and asked Mr. Tommy Comeaux to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Hugh Riviere and Carey Williams

Absent: None

Mayor Lee explained that several amendments to the posted agenda were necessary. The first one was in reference to the dates of Item No. 14 which reads as 1/17/20 and 1/24/20 and it should be 2/17/20 and 2/24/20. Second, Mayor Lee requested to add an item requesting the City Council to change one of the qualifications for a Utility Supervisor at the Wastewater Treatment Plant from an Operator Class IV to an Operator Class III. Third, Mayor Lee requested to add another item to authorize a promotion for one of the city employees at the wastewater treatment plant.

Mr. Hugh Riviere moved to correct the typographical error in Agenda Item No. 14 to change it from 1/17/20 and 1/24/20 to accurately reflect the dates as 2/17/20 and 2/24/20. Mr. Brandon Brown seconded the motion. Mayor Lee asked if anyone wished to be heard on the amendment. No one answered. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The posted Agenda was amended by unanimous consent of the City Council.

Mr. Hugh Riviere moved to add another item to the posted Agenda to consider changing the qualifications for a Utility Supervisor at the Wastewater Treatment Plant from an Operator Class IV to an Operator Class III. Mr. Carey Williams seconded the motion. Mayor Lee asked if anyone wished to be heard on the amendment. No one answered. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The posted Agenda was amended by unanimous consent of the City Council and became Item No. 15.1.

Mrs. Ray Helen Lawrence moved to add another item to the posted Agenda to consider a salary adjustment for a wastewater treatment plant employee for passing the Operator Class III certification. Mr. Brandon Brown seconded the motion. Mayor Lee asked if anyone wished to be heard on the amendment. No one answered. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The posted Agenda was amended by unanimous consent of the City Council and became Item No. 15.2.

Mayor Lee then moved back to the Regular (amended) Agenda. Mr. Brandon Brown moved to approve the Minutes of the Regular Meeting of December 11, 2019. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to pay the final payment of the previous year's road enhancement program in the amount of \$31,621.29 to Barrier Construction. Mr. Brandon

Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to pay RFP #2 to Tullier Services in the amount of \$69,399.40 for their work on the sewer improvements project in Westside Village. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to pay RFP #3 to Tullier Services in the amount of \$150,565.50 for their work on the sewer improvements project in Westside Village. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee and the administration explained some of the proposed utility rate options. The City Council asked for more information before taking any action and asked Mayor Lee to provide them with proposals before introducing an ordinance at the next regular meeting of the City Council. No further action was requested nor taken by the City Council.

Mrs. Ray Helen Lawrence moved to approve Mayor Lee's recommendation to fill a full-time, vacant position in the Roads and Drainage Department with Anthony Jones. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to approve Mayor Lee's recommendation to re-appoint Renee Danna to the Port Allen Planning and Zoning Commission for a full, seven year term. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize moving police department employee, Dantrail Butler, to the vacated full-time position instead of the temporary position where he was placed. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Chief Brown to advertise, interview, and recommend hiring four (4) new employees in his department to fill three (3) vacant positions and a temporary, full-time position to fill in for Justin Smith until he returns from extended military leave. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to award the construction contract to the low bidder for the 2020 Road Enhancement Program to Barber Brothers Contracting Co., LLC in the amount of \$357,973.50, as per the recommendation of the City Engineer, Tony Arikol. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to change the President's Day holiday for City employees from February 17, 2020 to February 24, 2020. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows:

