

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, NOVEMBER 13, 2019**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, November 13, 2019, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Mr. James Jackson to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Hugh Riviere and Carey Williams

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of October 9, 2019. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mr. Hugh Riviere moved to authorize Mayor Lee to apply for state funding from the Community Water Enrichment Fund Program for fiscal year 2019-2020 in the amount of \$50,000. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to apply for state funding from the Local Government Assistance Program for fiscal year 2019-2020 in the amount of \$50,000. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to sign all documents associated with the advertisement for bids for the Road Enhancement Program 2020. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize additional funds in the amount of \$7,500 to cover the cost of moving and setting up the temporary building from the West Baton Rouge Parish School Board to the City of Port Allen's Maintenance Facility. Mr. Carey Williams seconded the motion. Mr. Garry Hubble voiced his concerns about the cost of setting up a building this old when a new metal building could be built with the assistance of the Parish that would cost twice as much as the moving and setup expenses requested. Mayor Lee asked if there was

any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Riviere, Williams. NAYS: Hubble, Lawrence. The motion carried.

Mr. Brandon Brown moved to approve Port Allen Planning and Zoning Commission's recommendation to authorize the re-subdivision of Saia family property on Court Street. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to introduce an ordinance to approve and set the zoning status for the newly annexed property on Court Street as presented by the developers. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Williams. NAYS: Hubble, Riviere. The motion carried.

Mr. Hugh Riviere moved to temporarily adjust Mr. Ron Garlington's salary from 113B to 114I as a substitute appointment because of the increase in additional job duties until a new Wastewater Plant Supervisor is hired. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to adjust Mr. Kevin Godfrey's salary from 110B to 110D for completing the training course at Baton Rouge Community College for the operations of heavy equipment. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to advertise, interview and recommend hiring a Wastewater Treatment Plant Supervisor due to the recent retirement of Supervisor Chad Doucet. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Carey Williams moved to authorize Mayor Lee to assist West Baton Rouge Parish Council with the Safety Town program for children in the amount of \$500.00. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize a two (2) additional holidays for all city employees on Tuesday, December 24, 2019 and Tuesday, December 31, 2019. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

City Attorney Alvarez conducted condemnation proceedings. He called witnesses and presented evidence to the City Council concerning property located at 1239 Court Street and its current condition pointing out 11 specific ordinance violations. Mr. Hugh Riviere moved to

condemn the property located at 1239 Court Street and notify the owner that they had one hundred twenty (120) days from the date they receive notice to tear down the house. One of the owners of the property was present and she asked for additional time. This request was denied. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any objection. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

City Attorney Alvarez conducted condemnation proceedings. He called witnesses and presented evidence to the City Council concerning property located at 1305 Avenue B and its current condition pointing out 11 specific ordinance violations. The property owner was present and provided information on her plans for the property. Mr. Hugh Riviere moved to condemn the property (both houses) located at 1305 Avenue B, but gave the property owner 120 days to get the front house in compliance with the City of Port Allen Code of Ordinances. Mayor Lee asked if there was any objection. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Adrian Genre stated that there were no alcoholic beverage permits pending at this time.

Mayor Lee asked Mr. James Jackson, principal at Port Allen High School, to come forward. He announced that Port Allen High School had received a letter grade rating of "B" and thanked several members of the PAHS staff for their hard work in this achievement. Mayor Lee announced that the Community Prayer Breakfast is scheduled for November 25th at the Community Center in Port Allen beginning at 7:30 a.m. The public hearing on the I-10 Study is scheduled at the WBR Conference Center in Port Allen on November 19th from 5:00 p.m. until 8 p.m. Mayor Lee announced that City Hall will be closed the following days for the Thanksgiving Holidays: Wednesday, November 27th at noon, Thursday, November 28th all day and Friday, November 29th all day.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. Carey Williams seconded the motion. The motion carried without objection and the meeting adjourned at 7:01 p.m.

/s/ Richard N. Lee, III
Richard N. Lee, III, Mayor

/s/ Audrey A. McCain
Audrey A. McCain, City Clerk