

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, SEPTEMBER 11, 2019**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, September 11, 2019, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Jeff Kershaw to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Carey Williams and Hugh Riviere

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of August 14, 2019. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee asked Jeff Kershaw, candidate for the West Baton Rouge Parish Council, to address the City Council.

Mr. Hugh Riviere moved to start the process to give the City the option to manually clean up the property located at 734 Avenue G. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any objection. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to execute the documents indicating that Phase VI Road Enhancement Program is substantially complete. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any objection. There were none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to execute the documents associated with a change order on the Phase VI Road Enhancement Program. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to adopt a Resolution authorizing Mayor Lee to enter into a cooperative endeavor agreement with the West Baton Rouge School Board to secure a 25' x 60' temporary building to be placed at the City of Port Allen maintenance facility to store city property. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize additional funding to move the temporary building based on the lowest of three (3) bids. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize the payment of \$250 from Community Events expense account for a Juneteenth vendor, Michael Jones, who turned in an invoice after all others had been paid. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Carey Williams moved to authorize the purchase of a portable light plant for \$2,500 to be used by all city departments. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee announced the hiring of David Williams as a Laborer I in the Roads and Drainage Department at Grade 101, Step E, Joe Griffin and Anthony Jones as part-time Laborer positions in the Roads and Drainage Department, Kathy Pierson as a part-time office clerk in the Utility Department, and Shaneshia Deloch as an Operator Trainee at the Wastewater Treatment Plant at Grade 109, Step A.

City Attorney Alvarez explained that we have started the process of condemnations at 1053 Avenue C, 1331 Avenue C, 1239 Court Street, and 1305 Avenue B. Reports have been received on all four properties recommending the condemnation of all of them. No other action was requested of nor taken by the City Council. Mr. Alvarez stated that he will have two of the properties ready for a condemnation hearing at the next regular meeting.

Adrian Genre stated there were no alcoholic beverage permits pending.

Mayor Lee announced that the Port Allen and Brusly High School football game was well attended. Mayor Lee announced that Port Allen High School is raising funds for the band. Mayor Lee stated he had received a letter from Brenda Skrmetta in Mississippi, whom heard about Chase Neyland/Square and was very impressed with his involvement with the Port Allen Middle School's Clothing Pantry. Mr. Garry Hubble

announced that the Oldies But Goodies Festival is September 14th and 15th on the grounds of the Convention and Visitor's Bureau office. Mayor Lee asked that everyone recognize that today is 9/11 and to remember the lives that were lost that day.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. Brandon Brown seconded the motion. The motion carried without objection and the meeting adjourned at 6:12 p.m.

s/ Richard N. Lee, III
Richard N. Lee, III, Mayor

s/ Audrey A. McCain
Audrey A. McCain, City Clerk