

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, AUGUST 12, 2020**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, August 12, 2020, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:40 p.m. and asked Anatole Vincent to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Hugh Riviere and Carey Williams

Absent: None

Mr. Brandon Brown moved to approve the Minutes of the Regular Meeting of July 8, 2020. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

The Chief Administrative Officer explained the reason for an amendment to the posted Agenda to include an item that would request the City Council to consider amending its current policy regarding the donation of leave time between City employees to amend part of the policy requiring the Recipient of the leave donation to be eligible for FMLA benefits. Mayor Lee asked if anyone from the audience wished to be heard on the amendment. No one answered. Mr. Brandon Brown moved to amend the posted Agenda to provide this additional item number 14A. Mr. Carey Williams seconded the motion. City Attorney reminded the City Council that a unanimous vote was required to amend a posted Agenda. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The posted Agenda was amended to include Item 14A. The Chief Administrative Officer explained the reason for an additional amendment to the posted Agenda to include an item requesting the City Council to allow the administration to make an adjustment in the Capital Outlay portion of the adopted budget for FY 20-21 to shift the use of money already appropriated for tire changer/mounting equipment to the cost of a new pickup truck approved by the Council differently within the same department. No additional money was requested. Mayor Lee asked if anyone from the audience wished to be heard on this second amendment to the posted Agenda. No one answered. Mr. Brandon Brown moved to amend the posted Agenda to provide for this additional item 14B. Mrs. Ray Helen Lawrence seconded the motion. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The posted Agenda was amended to include item 14B.

Mayor Lee recognized West Baton Rouge Parish officials Anatole Vincent and Jason Manola to discuss the purpose of the 3 mil property tax renewal on the ballot for Saturday, August 15, 2020 for renewal. This tax is used to fund the community centers in the parish and is a renewal and not a new tax.

Mr. Hugh Riviere moved to authorize Mayor Lee to continue using and paying the crossing guards for monitoring the entrance to city Hall until such time as Governor Edwards moves the state into Phase III and lifts the fever checking and mask requirements when entering public buildings. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was

none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Garry Hubble stated that he believes the responsibility for this problem is on the City. Therefore, he moved to authorize the administration staff to pay the full amount of the cost of \$13,490 for the sewer connections at 729 Avenue B and 309 Whitehead Boulevard. After some discussion among the members of the City Council, Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Hubble, Riviere. NAYS: Brown, Lawrence, Williams. The motion failed. Mr. Carey Williams moved as a compromise for the City to absorb one-half of the cost and the property owners to split the other half between them. The motion failed for lack of a second. Since the two property owners had already absorbed significant costs associated with this issue, Mr. Hugh Riviere moved to limit their costs to \$2,000 each and the City absorb the balance of the costs or \$9,490. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Hubble, Riviere. NAYS: Brown, Lawrence, Williams. The motion failed. No further action was taken on this Agenda item.

Mr. Hugh Riviere moved to introduce an Ordinance to more specifically define the usage amounts for each category of the sewer impact fee for commercial users in the following manner: 0-2,499 gallons per month would be Light Commercial; 2,500 – 7,499 gallons per month would be Medium Commercial; and 7,500+ gallons per month would be Heavy Commercial. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to sign the documentation to certify substantial completion for the Road Rehabilitation Program for 2020 and authorize Mayor Lee to pay the contractor's Request for Payment #1 in the amount of \$272,706.02 as recommended by the City Engineer. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize Mayor Lee to pay a portion of the Request for Payment #5 from Tullier Services for an amount less the cost of the asphalt road repair work for work performed on the Westside Village Avenue D Wastewater Sewer Lift Station because the punch list is incomplete as recommended by the City Engineer. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to introduce an Ordinance to adjust the City of Port Allen Sewer Fund Budget for FYU 2020-2021 to authorize the purchase of a new Telemetry RTU at the Avenue D lift station at a cost of \$2,000 from Automation Service & Controls, Inc.. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to introduce an Ordinance to regulate the placement and design of small cell towers in the City of Port Allen. Mr. Carey Williams seconded the motion. Mayor Lee asked if

