

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, MARCH 11, 2020**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, March 11, 2020, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Kendra Wisham to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Hugh Riviere and Carey Williams

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of February 12, 2020. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

City Attorney Alvarez explained to the City Council that a typo occurred in preparing the Agenda and needed to be amended. On Item 14, it refers to the position of Chief Financial Officer and it should refer to the position of Chief Administrative Officer. Mr. Brandon Brown moved to amend the posted agenda to reflect this change. Mr. Carey Williams seconded the motion. Mayor Lee asked the audience if there was any objection to this amendment. No one answered. Mayor Lee asked if there was any other opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried by unanimous vote.

Mr. Claude Jarreau provided an explanation to the City Council of the renewal costs and gave his recommendation. Mr. Hugh Riviere moved to authorize Mayor Lee to accept the recommendation of the City's insurance agent and renew health insurance coverage for city employees with an effective date of April 1, 2020 with the same payment ratio and plans available as the previous year. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Chief Esdron Brown to advertise, interview, and make recommendations to hire four (4) additional police officers due to vacancies in the Port Allen Police Department. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to obtain views regarding the adoption of an ordinance to adjust utility rates for sewer user rates for Port Allen customers. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

Mr. Hugh Riviere moved to adopt Ordinance No. 1 of 2020 to adjust sewer user rates for Port Allen customers. The City Clerk read the title of the ordinance aloud. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried and the ordinance was adopted by the City Council.

Mayor Lee opened the public hearing to obtain views regarding the adoption of an ordinance to adjust utility rates for water usage rates for Port Allen customers. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

Mr. Brandon Brown moved to adopt Ordinance No. 2 of 2020 to adjust water usage rates for Port Allen customers. The City Clerk read the title of the ordinance aloud. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried and the ordinance was adopted by the City Council.

Mr. Brandon Brown moved to approve the Port Allen Planning and Zoning Commission's recommendation for the proposed Preliminary Plat of West View Crossing – First Filing, Phase I, II and III and Second Filing – Phase I and II and future developments. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to approve the Port Allen Planning and Zoning Commission's recommendation for the merger of two lots into one lot located at 1099 Rosedale Road. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSTAIN: Brown. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to advertise and interview for a vacancy in the Roads and Drainage Department. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to approve Mayor Lee's recommendation for a temporary salary adjustment for Terecita Pattan from Grade 111, Step G to Grade 111, Step K and for Rose Roche' from Grade 116, Step F to Grade 116, Step K for the days actually worked for taking on extra duties created by the vacant position of Chief Administrative Officer taking effect 3/2/20 until the vacancy is filled. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee recognized Deon Farr to provide information in reference to an Autism Awareness Festival scheduled for April 19, 2020 on the levee top by City Hall and in Centennial Park from noon until 6 p.m. No further action was taken by the City Council.

Mayor Lee recognized Parish Councilman Kenneth Gordon in reference to funding for the One West Baton Rouge Parish Family Day in the Park event scheduled for May 30, 2020 and will be held at William and Lee Park. No further action was requested of nor taken by the City Council.

After the presentation of evidence by City Attorney Alvarez, Mr. Hugh Riviere moved to condemn the property located at 812 N. Jefferson and order its demolition within thirty (30) days of receipt of the demolition order. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee stated that there were no alcoholic beverage permits pending at this time.

Mayor Lee announced that currently there were five (5) candidates who had applied for the position of Chief Financial Officer. He further stated that interviews all five candidates would be held at City Hall tomorrow, March 12, 2020 from 9 a.m. until 11 a.m. and told the Council they were welcome to participate. Mayor Lee announced that Barber Brothers would begin the next phase of the road rehabilitation program on Georgia Avenue, Maryland Avenue, and Melissa Avenue. Mayor Lee announced that the Lagniappe Dulcimer Performance would be at the West Baton Rouge Museum. Mayor Lee reminded everyone that Port Allen High School boys basketball team would be playing Rayville in Lake Charles for the state championship on Friday. Mayor Lee said the Keep West Baton Rouge Beautiful organization would be a part of the statewide "Love the Boot" campaign on April 25, 2020. The Outreach of Communities will be held at William and Lee Park on April 4, 2020 at 10 a.m.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mrs. Ray Helen Lawrence seconded the motion. The motion carried without objection and the meeting adjourned at 6:19 p.m.

s/ Richard N. Lee, III
Richard N. Lee, III, Mayor

s/ Audrey A. McCain
Audrey A. McCain, City Clerk