

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JUNE 10, 2020 AT 5:30 P.M.**

Please be advised that, due to the public health emergency caused by the COVID-19 virus the following requirements will be enforced at the City Council Meeting: Anyone entering the building must **wear a mask and their body temperature** will be checked. Anyone with a temperature above **99 degrees Fahrenheit** will be denied entry. A maximum of **8** citizens will be allowed in the Council Chamber at one time and they will sit in the designated seats during the meeting. Each person must decide before entering the Chamber which agenda item they wish to comment on. If they are not seated in the Chamber when the agenda item is heard, they will be notified by an officer to enter the Council Chamber to address that agenda item.

AGENDA

CALL TO ORDER. **(PLEASE SILENCE ALL CELL PHONES/ELECTRONIC DEVICES)**

1. PLEDGE OF ALLEGIANCE.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF THE REGULAR MEETING OF MAY 13, 2020.
4. PUBLIC COMMENTS: COMMENTS FROM THE PUBLIC ARE ALLOWED IN ACCORDANCE WITH LA R.S. 42:11 AND CITY OF PORT ALLEN CODE OF ORDINANCES IN CHAPTER 2, ARTICLE II, SECTION 2-34 AND SPECIFICALLY LIMITED TO AN AGENDA ITEM TO BE CONSIDERED DURING THE MEETING, THREE MINUTES PER PERSON, AND FIFTEEN MINUTES PER TOPIC.
5. CONSIDER APPROVING CHIEF ESDRON BROWN'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUALS TO FILL VACANCIES IN THE PORT ALLEN POLICE DEPARTMENT: HECTOR ECHEGOYEN AT GRADE 110, STEP A, SHAWN WILLIAMS AT GRADE 110, STEP A, AND MATTHEW RAVENCRAFT AT GRADE 112, STEP A TO REPLACE CHASSITY JOURNET WHO HAS BEEN APPROVED BUT HAS DECLINED THE OFFER OF EMPLOYMENT. EACH OF THESE INDIVIDUALS HAVE MET ALL REQUIREMENTS FOR HIRING. **(CHIEF BROWN)**
6. CONSIDER INTRODUCTION OF AN AMENDMENT TO THE CITY'S SEWER IMPACT FEE CLASSIFICATIONS FOR COMMERCIAL USAGE IN EACH CLASS OF CUSTOMER. **(MAYOR LEE)**
7. CONSIDER AUTHORIZING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF UP TO \$1,000 TO PURCHASE AN ADVERTISEMENT IN THE WESTSIDE JOURNAL TO COMMEMORATE JUNETEENTH CELEBRATION 2020. **(COMMUNITY DEVELOPMENT COMMITTEE)**
8. CONSIDER APPROVAL OF A REQUEST BY DR. PHIL AND MONICA PADGETT TO COMBINE TWO (2) LOTS THEY CURRENTLY OWN INTO A SINGLE LOT ON JEFFERSON AVENUE IN PORT ALLEN. **(LANCE JOSEPH)**

9. CONSIDER APPROVAL OF MAYOR LEE'S RECOMMENDATION TO PROMOTE SHANESHA DELOCH TO CLASS I OPERATOR AT THE WASTEWATER TREATMENT PLANT AND TO CHANGE HER PAY TO GRADE 110, STEP A BASED ON HER SUCCESSFUL COMPLETION OF THE CLASS I OPERATOR CERTIFICATION PROGRAM. **(PERSONNEL COMMITTEE)**
10. CONSIDER INTRODUCTION OF AN ORDINANCE TO AMEND THE CITY OF PORT ALLEN'S GENERAL FUND BUDGET FOR FISCAL YEAR 2019-2020 TO FUND THE CITY'S CROSSING GUARDS' SALARIES FOR THE MONTH OF JUNE TO COMPENSATE THEM FOR ADDITIONAL DUTIES OF MONITORING ACCESS TO CITY HALL DURING THE COVID-19 PANDEMIC INCLUDING TAKING TEMPERATURES AND MANDATING MASKS. **(FINANCE COMMITTEE)**
11. CONSIDER INTRODUCTION OF AN ORDINANCE TO AMEND THE CITY OF PORT ALLEN'S SEWER FUND BUDGET FOR FISCAL YEAR 2019-2020 TO FUND THE PURCHASE OF A WALL MOUNT ULTRASONIC OPEN CHANNEL EFFLUENT FLOWMETER FOR THE WASTEWATER TREATMENT FACILITY AT A COST OF \$2,860.00 FROM MUNICIPAL AND INDUSTRIAL CHLORINATION, LLC. **(FINANCE COMMITTEE)**
12. CONSIDER INTRODUCTION OF AN ORDINANCE TO AMEND THE CITY OF PORT ALLEN'S SEWER FUND BUDGET FOR FISCAL YEAR 2019-2020 TO FUND THE REPAIR OF A CHECK VALVE FOR #3 EFFLUENT FLOWMETER FOR THE WASTEWATER TREATMENT FACILITY AT A COST OF \$10,800 FROM TULLIER SERVICES FOR A 1-2 WEEK DELIVERY. **(FINANCE COMMITTEE)**
13. CONSIDER INTRODUCTION OF AN ORDINANCE TO AMEND THE CITY OF PORT ALLEN'S WATER AND GAS FUND BUDGET FOR FISCAL YEAR 2019-2020 TO FUND THE PURCHASE OF A NEW WATER METER FOR THE SIXTH STREET WATER WELL AT A COST OF \$3,600.00. **(FINANCE COMMITTEE)**
14. CONSIDER AUTHORIZING AN AMENDMENT TO THE CURRENT CONTRACT WITH ESSENTIAL SOLUTIONS FOR I.T. SERVICES TO INCREASE THE MONTHLY AMOUNT TO \$3,000 PER MONTH BEGINNING ON JULY 1, 2020. **(FINANCE COMMITTEE)**
15. PUBLIC HEARING TO OBTAIN VIEWS REGARDING THE ADOPTION OF AN ORDINANCE TO PROVIDE FOR REVENUES AND EXPENDITURES FOR ALL CITY OF PORT ALLEN'S BUDGETARY FUNDS FOR FISCAL YEAR 2020-2021 BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.
16. CONSIDER ADOPTION OF AN ORDINANCE TO PROVIDE FOR REVENUES AND EXPENDITURES FOR THE CITY OF PORT ALLEN'S BUDGETARY FUNDS FOR FISCAL YEAR 2020-2021 FOR ALL CITY OF PORT ALLEN FUNDS BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021. *(INTRODUCED ON MAY 13, 2020)* **(FINANCE COMMITTEE)**

ORDINANCE NO. 3 OF 2020

AN ORDINANCE ADOPTING THE FY 2020-2021 BUDGETS FOR REVENUES AND EXPENDITURES OF THE CITY OF PORT ALLEN'S GENERAL FUND, LOW INCOME HOUSING FUND, MUNICIPAL COMPLEX DEBT SERVICE FUND, WATER & GAS FUND, AND SEWER FUND BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021; AND TO PROVIDE FOR RELATED MATTERS.

17. CONSIDER INTRODUCTION OF AN ORDINANCE TO FURTHER DEFINE A "NUISANCE" FOR GARBAGE CANS IN CONNECTION WITH CITY ORDINANCES. **(GARY HUBBLE)**
18. CONSIDER ACCEPTANCE OF THE WEST SIDE JOURNAL'S BID TO BE THE OFFICIAL JOURNAL OF THE CITY OF PORT ALLEN FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021. **(MAYOR LEE)**
19. CONSIDER APPROVING MAYOR LEE'S RECOMMENDATION TO RE-APPOINT GERIC JOSEPH, WHO RESIDES AT 1416 AVENUE B, PORT ALLEN, TO THE CITY OF PORT ALLEN'S BOARD OF ADJUSTMENTS TO COMPLETE THE UNEXPIRED TERM THAT COMMENCED ON JANUARY 1, 2015 DUE TO THE DECEMBER 31, 2014 CONCLUSION OF HIS PRIOR TERM. **(MAYOR LEE)**
20. CONSIDER APPROVING MAYOR LEE'S RECOMMENDATION TO APPOINT CHARLENE GORDON, WHO RESIDES AT 814 N. 14TH STREET, PORT ALLEN, TO THE CITY OF PORT ALLEN'S BOARD OF ADJUSTMENTS TO COMPLETE THE UNEXPIRED TERM OF THE SEAT PREVIOUSLY HELD BY CHRISTOPHER GUERIN THAT COMMENCED ON JANUARY 1, 2019. **(MAYOR LEE)**
21. CONSIDER AUTHORIZING MAYOR LEE TO ADVERTISE, INTERVIEW AND RECOMMEND HIRING TWO (2), TEMPORARY PART-TIME LABORER I POSITIONS IN THE ROADS AND DRAINAGE DEPARTMENT FOR SERVICE THROUGH DECEMBER 31, 2020. **(MAYOR LEE)**
22. CONSIDER AUTHORIZING MAYOR LEE TO ADVERTISE, INTERVIEW AND RECOMMEND HIRING A PART-TIME OFFICE CLERK IN THE UTILITY DEPARTMENT DUE TO THE RESIGNATION OF KATHY PIERSON. **(MAYOR LEE)**
23. CONDEMNATION PROCEEDINGS. **(CITY ATTORNEY)**
24. ALCOHOLIC BEVERAGE PERMITS. **(LANCE JOSEPH)**
25. ANNOUNCEMENTS AND CORRESPONDENCE. **(MAYOR LEE)**
26. **ADJOURN.**