

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, AUGUST 10, 2016**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session on Wednesday, August 10, 2016, in the City Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:35 p.m. and asked Chief Brown to lead the Pledge of Allegiance. Roll call vote resulted as follows:

Present: Brandon Brown, Garry Hubble, Ray Helen Lawrence, R.J. Loupe, Jr., Hugh Riviere

Absent: None

After it was determined that a quorum of the City Council members were present, Mayor Lee asked the Council to amend the posted agenda to replace language in the written title of Ordinance No. 7 by replacing the Water and Gas Fund with the General Fund since it was only a typographical error and all other procedures related to this amendment had been met. Mr. Brandon Brown moved to amend the agenda to delete the language regarding the Water and Gas Fund and replace it with the General Fund in the title as written on the Agenda for Ordinance No. 7. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if anyone from the audience wished to be heard regarding this amendment to the posted Agenda. There was no opposition. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None. The motion unanimously carried.

Mr. Garry Hubble moved to approve the Minutes of the Regular Meeting of July 13, 2016. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mr. R.J. Loupe, Jr. moved to adopt a Resolution authorizing Mayor Lee to sign a formal Cooperative Endeavor Agreement with the West Baton Rouge Parish Museum Board and the West Baton Rouge Parish Council in reference to the West Baton Rouge Museum Levee Trail Project. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any objection to the adoption of the Resolution. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mayor Lee made a formal announcement that the Port Allen City Council will consider setting the ad valorem millage rates at a public meeting to be held on September 13, 2016 and stated that a public hearing will be held prior to the City Council taking any action on setting millage rates for ad valorem taxes on property within the city limits of the City of Port Allen for 2016.

Mr. R.J. Loupe, Jr. moved to open a public hearing in reference to the proposed Ordinance No. 6 of 2016 regarding amending the City's fiscal year budget for 2016-2017. Mr. Brandon Brown

seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

No one from the audience had signed up to speak on the proposed Ordinance. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Therefore, Mr. Hugh Riviere moved to close the public hearing. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read Ordinance No. 6 of 2016 by title. Mr. Hugh Riviere moved to adopt Ordinance No. 6 of 2016. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any objection to the adoption of the Ordinance. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

The municipal clerk explained that item number nine was a typographical error and it was not necessary to take any action on the item. Mr. Brandon Brown moved to table the item. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any objection to the motion to table Agenda Item Number 9. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

The municipal clerk explained that item number ten was a typographical error and it was not necessary to take any action on the item. Mr. Hugh Riviere moved to table the item. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any objection to the motion to table Agenda Item Number 10. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mr. R.J. Loupe, Jr. moved to open a public hearing in reference to the proposed Ordinance No. 7 of 2016 regarding amending the City's fiscal year budget for 2016-2017. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

No one from the audience had signed up to speak on the proposed Ordinance. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Therefore, Mr. Hugh Riviere moved to close the public hearing. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read Ordinance No. 7 of 2016 by title, as amended. Mrs. Ray Helen Lawrence moved to adopt Ordinance No. 7 of 2016, as amended. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any objection to the adoption of the Ordinance. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mr. Brandon Brown moved to approve the Louisiana Legislative Auditor's Louisiana Compliance Questionnaire. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any objection to the approval of the Compliance Questionnaire. There was none. A roll call vote

resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mr. R.J. Loupe, Jr. moved to introduce an Ordinance amending the City's fiscal year 2016-2017 budgets to cover the costs of the waterproofing of the City Hall Complex and the emergency repairs to the sewer collection system at Court and Louisiana Highway 1. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any objection to the introduction of an ordinance to amend the City's fiscal year 2016-2017 budgets. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

The Port Allen City Attorney stated there were no condemnation proceedings pending.

Adrian Genre stated there were no alcoholic beverage permits pending.

Mayor Lee recognized Chief Brown to two announcements. The first was to congratulate Lt. Kendra Wisham on being named Officer of the Year for 2016 by the Louisiana Association of Police Chiefs. The second announcement was that the Chief named Officer Revay Smith as a School Resource Officer assigned to the schools in Port Allen. Mr. Garry Hubble then read a formal Commendation Proclamation for Officer Robert Cannon for valor in stopping after an accident to save someone's life when their vehicle landed in a deep canal after an accident. Mayor Lee reminded everyone that Republic Services' garbage pickup had begun on August 1<sup>st</sup> and everyone is reminded to recycle.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. Brandon Brown seconded the motion. The motion carried without objection and the meeting adjourned at 6:10 p.m.

s/ Richard N. Lee, III  
Richard N. Lee, III, Mayor

s/ Audrey A. McCain  
Audrey A. McCain, City Clerk