

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, JULY 13, 2016**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session on Wednesday, July 13, 2016, in the City Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:35 p.m. and asked Mrs. Bootsie Crochet to lead the Pledge of Allegiance. Roll call vote resulted as follows:

Present: Brandon Brown, Garry Hubble, Ray Helen Lawrence, R.J. Loupe, Jr., Hugh Riviere

Absent: None

Mr. R.J. Loupe, Jr. moved to approve the Minutes of the Regular Meeting of June 8, 2016. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present. Mr. Hugh Riviere moved to approve the Minutes of the Special Meeting of June 27, 2016. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mr. Hugh Riviere moved to adopt a Resolution authorizing Mayor Lee to enter into an Intergovernmental Service Agreement with the West Baton Rouge Parish Council to provide building inspection services within the city limits of Port Allen. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any objection to the adoption of the Resolution. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mrs. Ray Helen Lawrence moved to introduce an Ordinance to set gas rates for the three new industrial gas customers who are funding the new gas line project. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any objection. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mr. Brandon Brown moved to form an Economic Development Commission to assist the Mayor and City Council with the identification, location, and creation of economic development opportunities within the City of Port Allen. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mr. Hugh Riviere moved to introduce an Ordinance to amend the current fiscal year (2016-2017) budget to include additional spending for the Centennial Celebration scheduled for later this year. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mayor Lee recognized Mrs. Liz Holmes to address the City Council and audience. She provided information about the Spruce Up the City Project sponsored by the Port Allen Neighborhood Watch Group, as well as recognition for all of the volunteers and financial supporters who participated in this worthwhile project.

Mr. R.J. Loupe, Jr. moved to introduce an Ordinance to amend the current fiscal year (2016-2017) budget to include additional spending in the General Fund to cover the cost of a significant drainage project in conjunction with the West Baton Rouge Parish Council on Melissa Avenue. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mayor Lee recognized Supervisor Chad Doucet to notify that City Council that two employees at the Wastewater Treatment Plant had passed their certification test to move from Utility Operator I to a Utility Operator II and asked that they each receive a step increase in their salaries for completing this certification. Mr. R.J. Loupe, Jr. moved that these employees receive these step increases. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Port Allen City Attorney stated there were no condemnation proceedings pending.

Adrian Genre stated there was one alcoholic beverage permit pending for the name change of a new owner for the Allen Mart at 141 N. 15<sup>th</sup> Street, Port Allen, LA. Mr. R.J. Loupe, Jr. moved to approve the permit. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. ABSENT: None.

Mayor Lee announced that the annual "Stuff the Bus" event had taken place on July 13, 2016 at the Walmart in Port Allen and it was estimated that merchandise worth approximately \$16,000 was raised to assist needy students in West Baton Rouge Parish with school supplies for the upcoming school year. Mayor Lee stated that Tyree Neal would be performing a free concert on July 14<sup>th</sup> on the levee near City Hall from 6:30 p.m. until 8:00 p.m. Mr. R.J. Loupe, Jr. announced that he would not be seeking re-election to the At Large seat on the Port Allen City Council.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. Brandon Brown seconded the motion. The motion carried without objection and the meeting adjourned at 6:18 p.m.

s/ Richard N. Lee, III  
Richard N. Lee, III, Mayor

s/ Audrey A. McCain  
Audrey A. McCain, City Clerk