

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JANUARY 13, 2016**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session on Wednesday, January 13, 2016, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Bruce Bass to lead the pledge of allegiance. Roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, R.J. Loupe, Jr., Hugh Riviere

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of December 9, 2015. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee asked Lynn Robertson to provide the City Council with an update on the progress of the Master Plan and the planning for the Centennial Celebration in 2016. No further action was taken by the City Council.

Mr. Hugh Riviere moved to authorize Chief Esdron Brown to advertise, interview and make a recommendation to the City Council for the hiring of a new police officer for the City of Port Allen Police Department. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to enter into a contract with GSA Consulting Engineers, Inc. to design and administer the new natural gas system improvements. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mr. R.J. Loupe, Jr. moved to reappoint Walt Braud, III to service another term on the City of Port Allen Planning and Zoning Commission upon recommendation of Mayor Lee. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize Mayor Lee to enter into an agreement with Essential Solutions, LLC to develop a secure web application to handle all work order functions for the City of Port Allen. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mr. R.J. Loupe, Jr. moved to adopt a Resolution providing for canvassing the returns and declaring the result of the special election held in the City of Port Allen, Louisiana, on Saturday, November 21, 2015 to authorize the renewal of the levy and collection of 5.27 mills tax on assessed valuation of all property subject to taxation in the City for a period of ten (10) years for the purpose of paying the maintenance and operating expenses of the City of Port Allen Police Department, appointing special counsel, and to provide for related matters. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

