

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, DECEMBER 12, 2018**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, December 12, 2018, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Gary Spillman to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Carey Williams and Hugh Riviere

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of November 14, 2018. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee asked to City Council to deviate slightly from the posted agenda to ask Mr. Garry Spillman to address the City Council to announce that he will be running in the Special Election on February 23, 2019 to fill the remainder of the term for House District 18. The City Council agreed and asked Mr. Spillman to address the City Council. No action was taken by the City Council.

Mayor Lee asked Ken Alford of Provost, Salter, Harper and Alford to present the City of Port Allen's audited financial statements for fiscal year 2017-2018. The City Council was provided a synopsis of the details and allowed to ask questions. Mr. Hugh Riviere moved to accept the audited financial statements report. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mr. Hugh Riviere moved to authorize the Chief Financial Officer to move \$1,700 in the Police Department Budget from the Fuel Expense Account to the Training Expense Account to cover the cost of P.O.S.T. certification training for two (2) police officers. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mayor Lee advised the City Council that there would be no Christmas Parade this year and it was unnecessary to take up Agenda Item #7. It was passed without action.

Mayor Lee asked the City Council to authorize funding the sum of \$500 to assist with funding the Safety Town event for West Baton Rouge Parish children. Mr. Hugh Riviere moved to provide this amount of funding in the Community Events Account of the Community Development Department. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mayor Lee asked Supervisor of the Roads and Drainage Department, Bruce Bass, to address the City Council. Mr. Bass requested that the City Council extend the time that part-time worker, Quinton Johnson, is allowed to continue working through the end of January, 2019 in the same position and at the same rate of pay. Mrs. Ray Helen Lawrence moved to allow this requested extension. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mr. Brandon Brown moved to approve the Proclamation recognizing January 20-26, 2019 as the City of Port Allen School Choice Week. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize year-end recognition awards and step increases to be recommended by some of the City's supervisors and Mayor Lee. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Williams. NAYS: Hubble, Riviere. ABSENT: None. The motion carried.

City Attorney Alvarez stated that the property owners at 382 Kentucky had cleared the property and therefore the current enforcement action is moot. No further action was taken by the City Council.

City Attorney Evan Alvarez presented evidence to the City Council regarding the potential condemnation of property located at 227 Atchafalaya in Port Allen. After hearing the testimony and considering the evidence presented, Mr. Hugh Riviere moved to condemn and demolish the property located at 227 Atchafalaya, Port Allen for violations to city ordinances within thirty (30) days of the receipt of notice by the property owner. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mr. Adrian Genre stated that the following businesses had applied for renewal of their alcoholic beverages licenses for 2019:

- Allen Food Mart, 141 N. 15<sup>th</sup> Street—Liquor, Class B Package Retail
- Circle K Stores, 650 S. Alexander—Liquor, Class B Package Retail
- Court Street Café—Liquor, Class A Retail Saloon
- Jack's Place, 102 S. Jefferson—Liquor, Class A Retail Saloon
- Knights of Columbus, 679 N. Jefferson, Beer, Class A Retail Saloon
- Port Allen Seafood, LLC, 719 N. Alexander—Liquor, Class B Package Retail
- Reed's Sports Bar, 855 N. Alexander—Liquor, Class A Retail Saloon

Mr. Hugh Riviere moved to approve the licenses submitted, in globo. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mayor Lee announced that there will be a toy giveaway at the home of Mrs. Ray Helen Lawrence on Oregon Street on 12/15/18 from 12-3 p.m.. The Senior Holiday Dinner will be held on 12/20/18 at 6 p.m. at the Community Center. The Sexual Harassment Training for all city employees will be on 12/20/18 from 11 a.m. to 2 p.m. in the Council Chambers on the 3<sup>rd</sup> Floor of City Hall. Mrs. Claudia White will have a toy giveaway at The Depot on Highway 1 in Port Allen on 12/22/18 from 11 a.m. to 3 p.m. Mr. Kirby Anderson is having the Anderson Family Toy Giveaway on 12/22/18 from 11 a.m. to 3 p.m. City Hall will be closed on December 24<sup>th</sup> and 25<sup>th</sup> and December 31<sup>st</sup> and January 1<sup>st</sup>.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mrs. Ray Helen Lawrence seconded the motion. The motion carried without objection and the meeting adjourned at 6:38 p.m.

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Richard N. Lee, III, Mayor

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Audrey A. McCain, City Clerk