

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, NOVEMBER 8, 2017**

The City Council of the City of Port Allen, Louisiana, met in Regular Session on Wednesday, November 8, 2017, in the City Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Jane Harris to lead the Pledge of Allegiance. Roll call vote resulted as follows:

Present: Brandon Brown, Garry Hubble, Ray Helen Lawrence, Hugh Riviere and Carey Williams

Absent: None

Mrs. Ray Helen Lawrence moved to adopt the Minutes of the October 11, 2017 Regular Meeting. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mr. Hugh Riviere moved to approve the recommendation of Mr. James D. Lewis, II as a Police Officer for the Port Allen Police Department at Grade 112, Step A. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize and direct Mayor Lee to erect signs designating the median of Whitehead Boulevard in Port Allen as a "no parking" area. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSTAIN: Brown. The motion carried.

Mr. Hugh Riviere moved to approve Mayor Lee's recommendation to hire Samuel Rivers as a Utility Operator Trainee at the Wastewater Treatment Plant at Grade 109, Step A. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to approve Mayor Lee's recommendation to hire Kerek Tillman as a Utility Operator Trainee in the Water and Gas Department at Grade 109, Step A. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to introduce an ordinance to amend the City of Port Allen's General Fund Budget to cover the expected additional costs of all phases of the Centennial Park Project. The amount is anticipated to be in excess of the \$100,000 grant provided by The Dow Chemical Company. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: Hubble. The motion carried.

Mr. Hugh Riviere moved to introduce an ordinance to amend the City of Port Allen's Sewer Fund Budget to cover the cost of the removal and replacement of sewer lines and to make other necessary repairs on sewer lines in the City in accordance with the recommendations of the City's Engineer. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked Bruce Bass, Roads and Drainage Supervisor, to address the City Council. After he completed his remarks, Mr. Brandon Brown moved to authorize keeping one of the part-time individuals currently in the Roads and Drainage Department on until January 31, 2018 at his current pay scale and number of hours worked. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to adopt a Resolution authorizing Mayor Lee to hire Third Coast Architecture to investigate and report, on a case by case basis as assigned by Mayor Lee, as to the condition of certain buildings and structures located within the City of Port Allen. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to approve the Compliance Questionnaire completed and signed by the Chief Financial Officer and Mayor Lee which is required each year by the Louisiana Legislative Auditor as part of the preparation of the annual audit of the City's financial statements for fiscal year 2016-2017. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked the City Attorney if there were any condemnation proceedings pending. There was one scheduled for this meeting for property located at 527 Bluebell Street in Port Allen, Louisiana. The property owner had been notified and a representative was present. The City's engineer testified that the property had been inspected and the most dangerous problems with the home had been repaired, but this repair exposed additional work that needed to be done on the property in order to comply with the City's Code of Ordinances regarding dilapidated properties. The owner's representative was allowed to address the City Council and asked for additional time to complete all of the necessary repairs because the property was going to be sold to investor to get the property back into commerce. The City Attorney explained the options available to the City Council. Mr. Hugh Riviere moved to vote to condemn the property located at 527 Bluebell Street, Port Allen, Louisiana for violations of the City's Code of Ordinances regarding dilapidated properties. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Hubble, Lawrence, Riviere. NAYS: Brown, Williams. The motion carried.

Adrian Genre stated that there were no alcoholic beverage permits pending.

Mayor Lee announced that the Annual Prayer Breakfast would be held at the Community Center on N. Jefferson at 7:30 a.m. on Monday, November 20<sup>th</sup>. Tickets were available for free at City Hall. The City Administration Office would be closed at noon on Wednesday, November 22<sup>nd</sup> until Monday, November 27<sup>th</sup> at 8:00 a.m. Mayor Lee announced that there will be no Planning and Zoning meeting on Wednesday, November 29<sup>th</sup>.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. Brandon Brown seconded the motion. The motion carried without objection and the meeting adjourned at 6:45 p.m.

          s/          Richard N. Lee, III  
Richard N. Lee, III, Mayor

          s/          Audrey A. McCain  
Audrey A. McCain, City Clerk