

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, OCTOBER 11, 2017**

The City Council of the City of Port Allen, Louisiana, met in Regular Session on Wednesday, October 11, 2017, in the City Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Robin Hebert to lead the Pledge of Allegiance. Roll call vote resulted as follows:

Present: Brandon Brown, Garry Hubble, Ray Helen Lawrence, Hugh Riviere and Carey Williams

Absent: None

Mrs. Ray Helen Lawrence moved to adopt the Minutes of the September 13, 2017 Regular Meeting. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee opened the public hearing to consider views from the public on amending the current fiscal year (2017-2018) budget of the City of Port Allen's Sewer Fund to cover the costs and expenses associated with the hiring of an additional part-time position at the wastewater treatment plant. No one had signed in to address the City Council. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

The Municipal Clerk read the title of the proposed Ordinance. Mr. Brandon Brown moved to adopt Ordinance No. 15 of 2017 to amend the current fiscal year (2017-2018) budget in the City's Sewer Fund. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Williams. NAYS: Hubble, Riviere. The motion carried.

Mayor Lee opened the public hearing to consider views from the public on amending the current fiscal year (2017-2018) budget of the City of Port Allen's General Fund to cover the costs and expenses associated with the hiring of two additional part-time positions in the Roads and Drainage Department. No one had signed in to address the City Council. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

The Municipal Clerk read the title of the proposed Ordinance. Mr. Brandon Brown moved to adopt Ordinance No. 16 of 2017 to amend the current fiscal year (2017-2018) budget in the City's General Fund. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: Hubble. The motion carried.

Mayor Lee recognized Barry Brewer to address the City Council. He stated that the West Baton Rouge Parish First Responders would be hosting a Community Blood Drive on October 28, 2017 from 10:00 a.m. to 2:00 p.m. at the Fire Station in Port Allen located at 700 N. Alexander, Port Allen, LA. The purpose of this blood drive in partnership with Our Lady of the Lake Blood Donor Center is to collect blood to be

made available for use by all West Baton Rouge Parish law enforcement personnel, West Baton Rouge fire department personnel, and all first responders in the Parish.

Mayor Lee recognized Claire Sarradet to explain the purpose of a proposed Resolution to clarify retiree health insurance benefits which was previously adopted by the City Council on May 13, 1992. She answered all questions proposed by the City Council. Mr. Hugh Riviere moved to adopt the Resolution to clarify the City's previous Resolution. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to award the contract for Phase 5 of the Road Improvement Program to the lowest bidder, Barrier Construction, and to sign any and all documentation regarding the contract associated with this project. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize Mayor Lee to award the contract for the Centennial Park project to the lowest bidder, Francise Horticultural Services, Inc., and to sign any and all documentation regarding the contract associated with this project. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Riviere, Williams. NAYS: Hubble. The motion carried.

Mayor Lee explained the reason for the request to re-hire an individual who retired from the City on October 6, 2017 on a part-time basis. Mr. Brandon Brown moved to authorize Mayor Lee to re-hire the recently retired individual on a part-time basis until the mechanic position is filled. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Williams. NAYS: Hubble, Riviere. The motion carried.

Mr. Gary Hubble moved to introduce a Resolution to prohibit parking on the median of Whitehead Boulevard in Port Allen in the Oaks Subdivision. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Hubble, Riviere. NAYS: Brown, Lawrence, Williams. The motion failed.

Mr. Brandon Brown moved to approve the recommendation of the Planning and Zoning Commission regarding the rezoning of property located at 1034 Court Street in Port Allen, LA. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. The motion carried.

Mr. Garry Hubble moved to introduce an ordinance to amend the current fiscal year (2017-2018) budget in the General Fund to provide for cameras and equipment upgrades at City Hall. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. The motion carried.

Mr. Hugh Riviere moved to introduce an ordinance to amend the current fiscal year (2017-2018) budget in the Sewer Fund to provide for cameras and equipment at the City's wastewater treatment plant. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. The motion carried.

Mayor Lee recognized Mr. Hugh Riviere for the floor. Mr. Riviere stated that he wished to amend the posted agenda to add an item to discuss the emergency condition of property located at 527 Bluebell Street in Westside Village Subdivision. Attorney Alvarez explained the procedure. Mr. Hugh Riviere moved to amend the posted agenda to include discussion of this subject. Mr. Garry Hubble seconded the motion. Mayor Lee asked if anyone from the audience objected to this amendment to the posted agenda. No one answered. Mayor Lee asked if there was any other opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. The motion carried by unanimous vote of the City Council.

Mr. Hugh Riviere began the discussion of the emergency situation at the property located at 527 Bluebell which created a public health emergency to the citizens and residents of the City of Port Allen. Mr. Hugh Riviere then moved to authorize and direct the P.E.C. (City engineer) to immediately investigate the condition of the property and to report their findings to the Mayor as soon as possible. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. The motion carried.

Property owners who received notice from the City Inspector to appear before the City Council to explain the reasons for the condition of their property and the time frame necessary to make required repairs. The property owner at 364 Georgia Avenue explained the circumstances surrounding her property and was given until the November 1, 2017 committee meetings to come to the City Council and explain the progress of repairs and cleanup of her property. The property owner at 1239 Court Street explained the circumstances surrounding the property and was given until the November 1, 2017 committee meetings to come to the City Council and explain the progress of repairs on the property.

Adrian Genre stated that there were no alcoholic beverage permits pending.

Mayor Lee announced that the City of Port Allen would observe Halloween hours on October 31<sup>st</sup> from 5:30 p.m. until 7:30 p.m. Mr. Garry Hubble announced that the Veteran's on Parade would be held on Sunday, November 5, 2017 beginning at 1:30 p.m.

There being no further business to come before the City Council, Mr. Brandon Brown moved to adjourn. Mr. Carey Williams seconded the motion. The motion carried without objection and the meeting adjourned at 7:10 p.m.

s/ Richard N. Lee, III  
Richard N. Lee, III, Mayor

s/ Audrey A. McCain  
Audrey A. McCain, City Clerk