

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, JULY 11, 2018**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, July 11, 2018, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Kendra Wisham to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Hugh Riviere, Carey Williams

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of June 13, 2018 and the Special Meeting of June 27, 2018. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee showed a PowerPoint presentation to the members of the City Council to explain his reasons for requesting the capital expenditure for a wash rack at the maintenance facility. After the presentation was complete, Mr. Brandon Brown moved to override the Mayor's veto of Ordinance No. 6 of 2018. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried. Mr. Brandon Brown stated that he had voted incorrectly on the previous vote and asked what steps were necessary to correct his vote. After a discussion between administrative staff and the City's legal counsel, City Attorney Alvarez stated that a motion could be made by any member to reconsider the previous vote. Mr. Brandon Brown stated that he wished to make that motion. Mrs. Ray Helen Lawrence seconded the motion to reconsider the previous vote. The Clerk explained to the members of the City Council the effect of their vote on this motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, NAYS: Hubble, Riviere, Williams. The motion failed and the previous vote on the motion to override the Mayor's veto of Ordinance No. 6 of 2018 is final.

Mr. Hugh Riviere moved to authorize Mayor Lee to sign all documents in connection with the Port Allen Recreational Trail Grant: H.013038 for the amount of \$114,000 for the Whitehead Boulevard Project from Avenue A to Rivault Park. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to approve Mayor Lee's recommendation of hiring Provost, Salter, Harper & Alford to perform the annual audit of the City of Port Allen's financial statements for fiscal year 2017-2018. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

The Municipal Clerk explained the requirements for approving the Compliance Questionnaire for

the City's annual audit. Mr. Hugh Riviere moved to approve the Compliance Questionnaire for the FY 2017-2018 audit. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. ABSENT: None. The motion carried.

Mr. Hugh Riviere moved to approve Mayor Lee's recommendation for The Westside Journal to be the Official Journal for the City of Port Allen for FY 2018-2019. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to approve Chief Brown's recommendation to hire three (3) new police officers for the Port Allen Police Department, namely, Danielle Ross, Randall Hyatt, and Glendell Palmer at Grade 110, Step A until they complete P.O.S.T. certification. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to approve the recommendation of Mayor Lee to promote Darryl Louis to Mechanic and reclassify him to Grade 112, Step B. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to authorize Mayor Lee to advertise, interview and recommend hiring an employee in the Fleet Maintenance Department as an Assistant Mechanic. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to introduce an Ordinance to amend the FY 2018-2019 General Fund Budget to provide funding for a line item in the Community Development Department for "recreational purposes" as determined by approval of the City Council on a case by case basis. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to enter into a Cooperative Endeavor Agreement with the West Baton Rouge Parish Council to authorize the City to pay the costs of roadway repairs on Commercial Drive in the city limits of the City of Port Allen at a cost of \$26,810.00. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee reminded the members of the City Council that the next Committee meetings are scheduled for August 1<sup>st</sup> and several members of the City Council and the Mayor will be out of town attending the Louisiana Municipal Association Annual Conference in Lake Charles. Mrs. Ray Helen Lawrence moved to change the date of the August Committee meetings to Monday, July 30, 2018 at 5:30 p.m. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

City Attorney Alvarez stated there were no condemnation proceedings pending.

Mr. Adrian Genre stated that there was one (1) alcoholic beverage permit request pending from French Quarter Bar whose request is for a Class A Liquor License for onsite consumption. Mr. Genre stated that Chief Brown was out of town and had not done a background check on the individual owner of the business. Mr. Hugh Riviere moved to conditionally approve granting the permit subject to an approval recommendation from Chief Brown. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee announced that the LMA Annual Convention was in Lake Charles from July 31, 2018 through August 2, 2018. Mayor Lee stated that he accepted the Council's decision but asked for them to give consideration to providing city employees with the tools they need to properly perform their duties.

There being no further business to come before the City Council, Mr. Brandon Brown moved to adjourn. Mrs. Ray Helen Lawrence seconded the motion. The motion carried without objection and the meeting adjourned at 6:30 p.m.

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Richard N. Lee, III, Mayor

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Audrey A. McCain, City Clerk