

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, MAY 8, 2019**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, May 8, 2019, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:40 p.m. and asked Chief Esdron Brown to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Carey Williams and Hugh Riviere

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of April 10, 2019. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mr. Hugh Riviere moved to adopt a Resolution informing the Louisiana Department of Environmental Quality of the actions taken by the City of Port Allen in reference to the 2018 MWPP Report for its annual duty to self-evaluate the wastewater treatment plant under permit number LA0020541, Port Allen Wastewater Treatment Facility. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to obtain views on the community development needs of the City of Port Allen and to discuss the submission of an application under the State of Louisiana FY 2020-2021 Louisiana Community Development Block Grant (LCDBG) Program in reference to the significant improvements necessary at the City's aging wastewater treatment plant. City Engineer, Tony Arikol, explained the program features, requirements, amounts of funds available, and purposes provided by the program, as well as the benefits the City might realize if these funds became available through this grant. He asked if anyone in the audience had any questions. No one did. Mayor Lee then asked if anyone else in the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

Mr. Hugh Riviere moved to adopt a Resolution to hire Professional Engineering Consultants Corporation for the City of Port Allen relative to administrative services associated with the preparation and application of the Louisiana Community

Development Block Grant (LCDBG) Program for FY 2020-2021. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to adopt a Resolution to hire Professional Engineering Consultants Corporation for as the City's administrative consultant relative to the Louisiana Community Development Block Grant (LCDBG) Program for FY 2020-2021. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to adopt a Resolution authorizing Mayor Lee to sign and execute the application and all other necessary documents for the application, administration and closeout of all funding under FY 2020-2021 Louisiana Community Development Block Grant (LCDBG) Program. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to adopt a Resolution authorizing the re-adoption of the procurement policy for the City of Port Allen relative to the LCDBG Program. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to advertise for bids for the sewer system upgrades in Westside Village Subdivision as recommended by the City's engineer, Tony Arikol, in the amount of \$360,000. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to reject all bids on the Whitehead Boulevard Walking Trail Project for just cause because the amounts were over the funds available for construction and authorize the City administration to re-work the scope of the work for the project in order to save costs. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee called Clarice Lacy to address the City Council regarding her proposal for blessing boxes to be placed around the City and provided details of how this project would be implemented and maintained, as well as legal liability. After a lengthy question and answer discussion with the City Council, Mayor Lee and the City Attorney, no action was taken.

The Chief Financial Officer presented the FY 2019-2020 proposed budgets for the City of Port Allen's General Fund, Water and Gas Fund, Sewer Fund, Low Income Housing Fund and the Municipal Complex Debt Service Fund. Each of the members of the City Council were provided with a copy of the proposal and encouraged to contact either Mayor Lee or the Chief Financial Officer for an explanation of any of its provisions.

Mr. Hugh Riviere moved to introduce an ordinance to provide for the adoption of the budgets for FY 2019-2020 for all City of Port Allen funds in accordance with law. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee read a proclamation for Kids to Parks Day in the City of Port Allen on May 18, 2019 and explained its origin and purpose. Mrs. Ray Helen Lawrence moved to proclaim May 18, 2019 as Kids to Parks Day in the City of Port Allen. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

City Attorney Alvarez stated that there were no condemnation pending at this time.

Mr. Adrian Genre stated that there were no alcoholic beverage permits pending.

Mayor Lee announced that the City of Port Allen was awarded a \$50,000 grant from the Community Water Enrichment Fund to continue its efforts at upgrading water lines of Georgia and Maryland Avenues. Mayor Lee reminded everyone that Sunday was Mother's Day and wished a Happy Mother's day to all mothers. Mayor Lee announced that Family Day in the Park would be held on Saturday, May 25<sup>th</sup> at William and Lee Park and the City would be accepting applications for part-time Summer students to begin working in early June. Mayor Lee announced that Municipal Day at the State Capitol was held today, Wednesday, May 8, 2019 and Port Allen High School's graduation is on May 17, 2019.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. Garry Hubble seconded the motion. The motion carried without objection and the meeting adjourned at 7:13 p.m.

s/ Richard N. Lee, III  
Richard N. Lee, III, Mayor

s/ Audrey A. McCain  
Audrey A. McCain, City Clerk