

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, MARCH 13, 2019**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, March 13, 2019, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Coach Derrick Jones to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Carey Williams and Hugh Riviere

Absent: None

Mrs. Ray Helen Lawrence moved to approve the Minutes of the Regular Meeting of February 13, 2019. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee asked Port Allen High School Boys Basketball Coach Derrick Jones to address to City Council on their season and introduce his team. Mayor Lee and the City Council congratulated them on their achievements and successes this year and wished them well in their future endeavors.

Mayor Lee asked the City's insurance agent, Claude Jarreau of Bancorp South to explain the health insurance renewal plans and recommendations. He answered questions. Mr. Brandon Brown moved to authorize Mayor Lee to take action on the renewal of health insurance coverage for city employees with United Healthcare with an effective date of April 1, 2019 with the same payment ratio and plans available as the previous year and with a scheduled small increase in premiums. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to approve Mayor Lee's recommendation to hire Attorney Dana Larpenteur as outside counsel at the rate of \$250.00 per hour to assist the city with the completion of the Court Street annexation process. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked Dennis Carlin to address the City Council regarding a petition requesting the Port Allen City Council to annex tracts RCR-1A and RCR-1B (Court Street Property) into the city limits of the City of Port Allen through a corridor annexation. Mr. Carlin formally filed the petition with the City Council to begin the annexation process. Mrs. Ray Helen Lawrence moved to accept the Petition to Annex these two tracts (aka Court Street Property) into the city limits. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Garry Hubble moved to amend the posted agenda to add further authorization for Mayor Lee and/or the Municipal Clerk to publish any and all notices required by law to move the annexation forward. Mr. Hugh Riviere seconded the motion. City Attorney Alvarez reminded the City Council that this amendment to the posted agenda requires a unanimous vote of the members present and

voting. Mayor Lee asked if there was any opposition to this amendment to the posted Agenda. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried by a unanimous vote.

Mr. Brandon Brown then moved to authorize Mayor Lee and/or the Municipal Clerk to publish any and all notices required by law to move the annexation forward. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to obtain views regarding the adoption of an ordinance to amend the City of Port Allen's fiscal year 2018-2019 General Fund Budget and the Water and Gas Fund Budget to cover the cost for the purchase and installation of cameras at the Public Works Maintenance Facility. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

Mrs. Ray Helen Lawrence moved to adopt Ordinance No.1 of 2019 to amend the City of Port Allen's General Fund Budget and the Water and Gas Fund Budget for FY 2018-2019 in the amount of \$11,000 to cover the cost for the purchase and installation of cameras at the Public Works Maintenance Facility. The Municipal Clerk read aloud the title of Ordinance No. 1 of 2019. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to obtain views regarding the adoption of an ordinance to amend the City of Port Allen's Water and Gas Fund Budget for FY 2018-2019 to cover the additional costs associated with the purchase of a utility locator. Mayor Lee asked if anyone from the audience wished to be heard. No one answered. Mayor Lee then closed the public hearing.

Mr. Hugh Riviere moved to adopt Ordinance No. 2 of 2019 to amend the City of Port Allen's Water and Gas Fund Budget for FY 2018-2019 in the amount of \$4,000 to cover additional costs associated with the purchase of a utility locator. The Municipal Clerk read aloud the title of Ordinance No. 2 of 2019. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to approve Chief Brown's recommendation to promote Officer Bobby Hopson to the position of Police Corporal. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to accept the lowest responsible bid from Barrier Construction for Phase VI of the Road Enhancement Program as recommended by the city's engineer. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any

opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to adopt a Resolution proposed by the West Baton Rouge Museum with the boundaries referred to in the map presented to the City Council at their committee meetings held on March 6, 2019 which defines the boundaries of the Cultural District. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted

as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked Jessica Majors and Henry Knox, representatives of Port Allen Middle School, to present their proposal for spending some of the money set aside by the City Council in Community Development for recreational purposes at the school. After discussion, Mr. Brandon Brown moved to authorize Mayor Lee to enter into a Cooperative Endeavor Agreement with Port Allen Middle School which would authorize the expenditure of up to \$4,800 for sporting equipment. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere. NAYS: None. ABSTAIN: Williams. Mr. Williams stated the reason for his vote to abstain is because Port Allen Middle School is his current employer.

Mrs. Ray Helen Lawrence moved to authorize the additional expenditure of \$185.87 of Community Development Department funds for the Black History Month Parade. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Lawrence, Williams. NAYS: Hubble, Riviere. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to spend up to \$5,000 for the 2019 Municipal Separate Storm Sewer System Management Plan (MS4) as part of the city's overall storm water management program as recommended by the city's engineer. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked Pastor James Morrise, President of Youth Village Restoration Center, Inc. to present their proposal for spending some of the money set aside by the City Council in Community Development for recreational purposes to be used to purchase equipment for their community outreach program. Mr. Morrise answered questions of the purpose of these funds and stated that this organization was separate from his church, Rosehill Baptiste Church. Mr. Brandon Brown moved to table to item until the April, 2019 meeting. Mayor Lee encouraged the members of the City Council to personally go tour the newly renovated facility. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked the City Council to consider endorsing the service line warranty program partnering with Utility Service Partners, Inc. and granting permission for Utility Service Partners, Inc. to use City of Port Allen logo on letterhead for their promotion and marketing efforts in the sales of this warranty program to Port Allen citizens. No one made a motion and no action was taken on this item.

City Attorney Alvarez stated that there were no condemnation pending at this time.

Mr. Adrian Genre stated that there were no alcoholic beverage permits pending.

Mrs. Ray Helen Lawrence announced that Dow Chemical has offered to clean up and paint the Benevolent Cemetery. Mayor Lee announced that the city had been awarded an LGAP grant in the amount of approximately \$19,000 to assist with the major sewer rehabilitation projects ongoing in the city. Mayor Lee announced that the City of Port Allen has entered into the Cleanest City Contest this year and the judging would be on Tuesday, March 19, 2019. Mayor Lee stated there would be meeting on March 18, 2019 at New Beginnings Baptist Church to discuss the cleanup on Avenues A, B and C.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn.

