

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, MARCH 11, 2015**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, March 11, 2015, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Claude Jarreau to lead the pledge of allegiance. Roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, R.J. Loupe, Jr., Hugh Riviere

Absent: None

Mr. Garry Hubble moved to approve the Minutes of the Regular Meeting of February 11, 2015. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to enter into a contract for health insurance with Blue Cross Blue Shield to provide the options available for City of Port Allen employees and retirees as presented by the City's insurance agent, Wright & Percy. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to adopt the recommendation of Chief Esdron Brown to hire Byron Stelly as a police officer trainee with the City of Port Allen Police Department at Grade 110, Step A. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to authorize Mayor Lee to approve a change order for the Road Improvement Program to include three additional streets (Melissa, Maryland, and Avenue C); even with this change order, the amount is still under the approved appropriation for this capital improvement. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to introduce an ordinance to adopt the Cross Connection Control Program in accordance with state law. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to adopt a Resolution authorizing Mayor Lee to seek funding for the Community Water Enrichment Fund in the amount of \$50,000. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Garry Hubble began discussions regarding the drafting of city policy regarding the payment of grant writer fees instead of adopting an ordinance setting those fees. Mr. Hubble asked the administration staff to begin drafting this policy and include him in the discussions before adopting a final version. No further action was required nor taken on this agenda item.

Mr. Brandon Brown moved to introduce an ordinance to amend two sections of the current Port Allen Code of Ordinances regarding zoning changes in Sections 5 and 15 as explained by Chris Grant of ERM. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to select the Fall General Election of 2015 to place the renewal of the City of Port Allen Police Department millage on the ballot which will be held on November 21, 2015. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

City Attorney Lance Joseph stated there were no condemnation proceedings pending.

Mr. Adrian Genre stated that the following businesses had requested renewal of their alcoholic beverage licenses. They are as follows:

River Queen – Class A Beer
French Quarter Daiquiris – Retail Saloon

Mr. Genre indicated that Chief Brown reviewed the renewal applications and had no issues with the establishments. Mr. R.J. Loupe, Jr. moved to approve both applications for renewal of alcoholic beverage licenses for the merchants mentioned above. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence announced that there would be a meeting at the West Baton Rouge Parish Library to assist citizens with expungement paperwork. Mrs. Lawrence also announced that an Easter Bash featuring Trevor James will be held at William and Lee Park on March 29, 2015 beginning at 3 p.m. Mayor Lee announced at the LMA was offering a conference on the role of elected officials in economic development in their communities and encouraged the members of the City Council to let the administration staff know if they planned to attend the conference in Baton Rouge. Mr. Garry Hubble called on Mr. Barry Brewer to address the City Council and provide background information on the Proclamation honoring 80 years of service to the City of Port Allen by the Port Allen Volunteer Fire Department which began in 1935 and has continued to serve the citizens and businesses of Port Allen since that time. Many of the current and former member of the Volunteer Fire Department, as well as the current career firefighters, were in attendance for the presentation of the Proclamation. This formal Proclamation will be added to the formal Minutes of the City's official documents.

There being no further business to come before the City Council, Mrs. Ray Helen Lawrence moved to adjourn. Mr. Brandon Brown seconded the motion. The motion carried without objection and the meeting adjourned at 6:36 p.m.

s/ Richard N. Lee III

Richard N. Lee, III, Mayor

s/ Audrey A. McCain

Audrey A. McCain, City Clerk