

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JANUARY 9, 2019**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, January 9, 2019, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Mike Zito to lead the pledge of allegiance. A roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, Carey Williams and Hugh Riviere

Absent: None

Mr. Hugh Riviere moved to approve the Minutes of the Regular Meeting of December 12, 2018. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mayor Lee asked City Engineer Tony Arikol to provide the City Council with an update of the public works projects ongoing in the City. After completing his remarks and answering questions, Mr. Hugh Riviere moved to amend the posted agenda to add an item for the City Council to consider authorizing Mayor Lee to advertise for bids for Phase VI of the Road Enhancement Program. Mr. Brandon Brown seconded the motion. Mayor Lee asked if anyone in the audience objected to this amendment. No one answered. Mayor Lee asked if there was any other opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried unanimously and the Agenda was amended to include the additional item.

Mr. Hugh Riviere then moved to authorize Mayor Lee to advertise for bids for Phase VI of the Road Enhancement Program. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to approve the Predial Servitude Agreement for the maintenance of a levee ramp in connection with the Courthouse Street Sidewalk Project and authorize Mayor Lee to execute such servitude agreement upon such terms and conditions further negotiated and agreed to by Mayor Lee and the City Attorney. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition.

There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked the City Council for special recognition for Port Allen High School Alumnus, Kimi Clopton, for her extraordinary academic in successes at Louisiana State University for earning her degree in Chemistry while maintaining a 4.0 gpa for her college career and receiving the University Medal for this achievement. Mayor Lee provided Ms. Clopton with a plaque to commemorate her accomplishments.

Mr. Garry Hubble moved to count the previous time that Terecita Pattan had worked for the City of Port Allen (8 years, 3 days) to her current tenure for the purpose of calculating the accrual rate for vacation leave time. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Brandon Brown moved to count the previous time that Travis Pierson had worked for the City of Port Allen (2 years, 7 months, 9 days) to his current tenure for the purpose of calculating the accrual rate for vacation leave time. Mr. Hugh Riviere Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mayor Lee asked City Court Judge William Kleinpeter to explain his reasons for asking for this additional leave time. Mr. Brandon Brown moved to approve paying additional vacation leave (109 hours) for former City Court employee, Whitney Borruano. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to re-appoint Mrs. Eula LeJeune to the City of Port Allen Planning and Zoning Commission for a full 7 year term beginning in January, 2019. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mr. Carey Williams moved to introduce an ordinance to amend the fiscal year 2018-2019 Capital Outlay Budget in the Maintenance Department to cover the cost of purchasing and installing cameras at the Public Works/Maintenance Facility on 14th Street at a cost between \$7,000-\$10,000. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

City Attorney Alvarez stated that there were no condemnation pending at this time.

Mr. Adrian Genre stated that the following businesses had applied for renewal of their alcoholic beverages licenses for 2019:

- Bro's Food Store, 920 N. Alexander—Liquor, Class B Package Retail
- Chevron Food Mart, 704 S. Alexander—Liquor, Class B Package Retail
- Couyon's Cajun BBQ, 470 N. Alexander—Liquor, Class A Retail Saloon
- Delirious Daiquiris, 105 N. Alexander—Liquor, Class A Retail Saloon
- Easy Mile, 430 N. Alexander—Liquor, Class B Package Retail
- French Quarter Daiquiris, 310 S. Alexander—Liquor, Class A Retail Saloon
- Hubbens, Inc., 560 N. Alexander—Liquor, Class B Package Retail
- Pic A Pac, 306 S. Alexander—Beer, Class A Retail Restaurant
- Walgreens #15366, 220 N. Alexander, Liquor, Class B Package Retail

Mr. Hugh Riviere moved to approve the licenses submitted, in globo. Mr. Carey Williams seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Riviere, Williams. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence announced that a Home Repair Class for the elderly would be held at City Hall on February 5, 2019 from 1pm to 3 p.m. Mayor Lee reminded City Council members that the LMA Midwinter Conference is February 19-20, 2019 at the Crown Plaza in Baton Rouge. Mayor Lee announced that City Hall would be closed on January 21, 2019 for the Martin Luther King, Jr. holiday and the Save Our Sons organization would be hosting the Black History Parade on February 9, 2019. Mayor Lee recognized and congratulated two young ladies who recently opened new businesses in the City. Ms. Lizzie Johnson has opened Plus Size and Tall and Jessica Moore has opened JMeaux Tax Service, LLC.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mrs. Ray Helen Lawrence seconded the motion. The motion carried without objection and the meeting adjourned at 6:12 p.m.

s/ Richard N. Lee, III
Richard N. Lee, III, Mayor

s/ Audrey A. McCain
Audrey A. McCain, City Clerk