

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, DECEMBER 14, 2016 AT 5:30 P.M.**

AGENDA

CALL TO ORDER. **(PLEASE SILENCE ALL CELL PHONES/ELECTRONIC DEVICES)**

1. PLEDGE OF ALLEGIANCE.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2016.
4. PUBLIC COMMENTS: COMMENTS FROM THE PUBLIC ARE ALLOWED IN ACCORDANCE WITH LA R.S. 42:11 AND CITY OF PORT ALLEN CODE OF ORDINANCES IN CHAPTER 2, ARTICLE II, SECTION 2-34 AND SPECIFICALLY LIMITED TO AN AGENDA ITEM TO BE CONSIDERED DURING THE MEETING.
5. REVIEW AND CONSIDER ACCEPTING THE 2014-2015 FINANCIAL AUDIT REPORT REGARDING THE FINANCIAL CONDITION OF THE CITY OF PORT ALLEN PREPARED BY PROVOST, SALTER, HARPER & ALFORD. **(PERSONNEL & FINANCE COMMITTEE)**
6. CONSIDER APPROVING CHIEF BROWN'S RECOMMENDATION TO HIRE ROBYN ROSS AND BARNELL WILLIAMS AS POLICE OFFICER TRAINEES AT STEP 110, GRADE A TO FILL TWO (2) VACANT POSITIONS IN THE PORT ALLEN POLICE DEPARTMENT. **(PUBLIC SAFETY COMMITTEE)**
7. PUBLIC HEARING TO OBTAIN VIEWS REGARDING AUTHORIZING THE MAYOR TO MAKE CHANGES IN THE EMERGENCY LEAVE POLICY FOR EMPLOYEES OF THE CITY OF PORT ALLEN IN CERTAIN CIRCUMSTANCES.
8. CONSIDER ADOPTION OF AN ORDINANCE TO MAKE CHANGES IN THE EMERGENCY LEAVE POLICY FOR EMPLOYEES OF THE CITY OF PORT ALLEN. **(PERSONNEL AND FINANCE COMMITTEE)** *(INTRODUCED ON NOVEMBER 9, 2016)*

ORDINANCE NO. 10 OF 2016

AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE III, DIVISION 3, SEC. 2-103(a) BY ADDING LANGUAGE TO INCLUDE (4) TO AUTHORIZE THE MAYOR TO DECLARE AN EMERGENCY IN CERTAIN CIRCUMSTANCES FOR THE PURPOSE OF ALLOWING EMPLOYEES TO USE EMERGENCY LEAVE WHICH MAY BE AVAILABLE; AND TO PROVIDE FOR RELATED MATTERS.

9. PUBLIC HEARING TO OBTAIN VIEWS REGARDING THE ADOPTION OF AN ORDINANCE TO AMEND THE CURRENT FISCAL YEAR 2016-2017 BUDGET IN THE CITY OF PORT ALLEN GENERAL FUND TO RECOGNIZE ADDITIONAL SALES TAX REVENUES IN THE AMOUNT OF \$21,000 TO COVER THE COST OF CHRISTMAS FESTIVITIES BEING PLANNED FOR DECEMBER, 2016.
10. CONSIDER ADOPTION OF AN ORDINANCE TO AMEND THE CITY'S GENERAL FUND BUDGET FOR FISCAL YEAR 2016-2017 BY RECOGNIZING ADDITIONAL SALES TAX REVENUES IN THE AMOUNT OF \$21,000 TO COVER THE COST OF CHRISTMAS FESTIVITIES BEING PLANNED FOR DECEMBER, 2016. **(PERSONNEL AND FINANCE COMMITTEE)** (INTRODUCED NOVEMBER 9, 2016)

ORDINANCE NO. 11 OF 2016

AN ORDINANCE TO AMEND THE FY 2016-2017 BUDGET ESTIMATES OF THE REVENUES, EXPENDITURES AND FUND BALANCE OF THE CITY OF PORT ALLEN'S GENERAL FUND TO RECOGNIZE ADDITIONAL SALES TAX REVENUES AND COVER THE COST THE 2016 CHRISTMAS FESTIVITIES IN THE AMOUNT OF \$21,000 IN ACCORDANCE WITH THE BUDGET AMENDMENT DOCUMENTS ATTACHED HERETO; AND TO PROVIDE FOR RELATED MATTERS.

11. CONSIDER AUTHORIZING MAYOR LEE TO SIGN THE SUPPLEMENTAL CONTRACT AGREEMENT #1 FOR PROFESSIONAL SERVICES FOR THE NATURAL GAS LINE PROJECT WITH GAS CONSULTING ENGINEERS, INC. **(PUBLIC WORKS COMMITTEE)**
12. CONSIDER ACCEPTING THE JOB DESCRIPTION PROVIDED BY MAYOR LEE FOR THE CREATION OF A NEW POSITION WITHIN THE CITY OF PORT ALLEN FOR A COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR. **(PERSONNEL & FINANCE COMMITTEE)**
13. CONSIDER AUTHORIZING MAYOR LEE TO ADVERTISE, INTERVIEW AND MAKE A RECOMMENDATION FOR A PERSON TO FILL THE NEW POSITION, ALONG WITH A PROPOSED SALARY FOR THE POSITION. **(PERSONNEL & FINANCE COMMITTEE)**
14. CONSIDER AUTHORIZING MAYOR LEE TO ADVERTISE, INTERVIEW AND MAKE A RECOMMENDATION TO FILL AN OPEN POSITION IN THE ROADS & DRAINAGE DEPARTMENT. **(PERSONNEL & FINANCE COMMITTEE)**
15. CONDEMNATION PROCEEDINGS. (CITY ATTORNEY)
16. ALCOHOLIC BEVERAGE PERMITS. (ADRIAN GENRE)
17. ANNOUNCEMENTS AND CORRESPONDENCE. (MAYOR LEE)
18. ADJOURN.